

**Revised Purchase Order****Sales Tax Exemption**

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

| Purchase Order  |                       |                           |                    |
|---|-----------------------|---------------------------|--------------------|
| Purchase Order Date   | PO/Reference No.      | Revision No.              | Revision Date      |
| <b>Dec 18, 2023</b>   | <b>AB0875564</b>      | <b>1</b>                  | <b>Jan 3, 2024</b> |
| <b>Contact instructions for questions regarding this Purchase Order:</b><br>If Buyer Contact information is listed below, please contact the Buyer.<br>If not, please contact the Customer. |                       |                           |                    |
| <b>Buyer Contact:</b>   |                       |                           |                    |
| <b>Buyer</b>  | <b>Buyer Email</b>    | <b>Buyer Phone Number</b> |                    |
| ANR - Ramirez, Anthony  | anramirez@pvamu.edu   | 936-261-1933              |                    |
| <b>Customer Contact:</b>  |                       |                           |                    |
| Name:   | Jernika Hall-White    |                           |                    |
| Email:  | JMHALLWHITE@PVAMU.EDU |                           |                    |
| Phone:  | +1 936-261-2157       |                           |                    |

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

| Supplier Information     |  | Delivery Information            |                                     |
|--------------------------|--|---------------------------------|-------------------------------------|
| Supplier Name            | ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES LLC                    | <b>Delivery Address</b>         |                                     |
| Address                  | 39735 TREASURY CENTER<br>CHICAGO, Illinois 606949700 United States | TAMUS Member:                   | 05-Prairie View A&M University (05) |
| Phone                    | +1 512-652-2443  | Attn:                           | Jernika Hall                        |
| FOB / FREIGHT            | Destination  | VP Business Affairs             |                                     |
| Pre-Pay & Add            | No   | c/o Central Receiving Warehouse |                                     |
| Payment Terms            | 0, Net 30  | Room                            |                                     |
| Contract Number - Header | <i>no value</i>  | 1178 Reda Bland Evans St        |                                     |
| Contract Number - Line   | <i>no value</i>  | MS 1300                         |                                     |
| Quote number             |  | Prairie View, TX 77446          |                                     |
|                          |  | United States                   |                                     |
|                          |  | <b>Delivery Information</b>     |                                     |
|                          |  | Required Delivery Date          |                                     |
|                          |  | Ship Via                        | Best Carrier-Best Way               |

**Notes to Supplier****PO Clauses**

|        |     |                                     |   |
|--------|-----|-------------------------------------|---|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted. |
|--------|-----|-------------------------------------|---|

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|---------------------|-------------|------------------|------------|----------|------------|
|----------|---------------------|-------------|------------------|------------|----------|------------|

|        |  |    |    |                  |      |                      |
|--------|--|----|----|------------------|------|----------------------|
| 1 of 2 | FY 24 Insurance premium inv# 4917916 for Directors & Officers                      | NA | EA | 19,742.55<br>USD | 1 EA | 19,742.55<br>USD     |
|        |  |    |    |                  |      |                      |
| 2 of 2 | FY 24 Insurance premium inv# 4919108 for Directors & Officers<br>extended 30 days. | NA | EA | 1,244.08<br>USD  | 1 EA | 1,244.08<br>USD      |
|        |  |    |    |                  |      |                      |
| Total  |  |    |    |                  |      | <b>20,986.63 USD</b> |

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

**Billing Address**

Prairie View A&M University-  
Accounts Payable

\*\*\*Do Not Mail Invoices\*\*\*

Email invoices to Payables@pvamu.edu

P.O. Box 519

MS 1311

Prairie View, TX 77446-0519

United States