

**Revised Purchase Order****Sales Tax Exemption**

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

<b>Purchase Order</b>			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Aug 30, 2023</b>	<b>AB0843242</b>	<b>9</b>	<b>Oct 1, 2025</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
<b>Buyer Contact:</b>			
Buyer	Buyer Email	Buyer Phone Number	
alr - Rutherford, Alisha	alrutherford@pvamu.edu	936.261.1943	
<b>Customer Contact:</b>			
Name:	Diane Willis		
Email:	DWTURNER@PVAMU.EDU		
Phone:	+1 936-261-5136		

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

<b>Supplier Information</b>		<b>Delivery Information</b>	
Supplier Name	HOUSTON COMMUNITY COLLEGE	Delivery Address	
Address	1990 AIRPORT BLVD HOUSTON, Texas 77051 United States	TAMUS Member:	05-Prairie View A&M University (05)
FOB / FREIGHT	Destination	Attn:	Diane Willis
Pre-Pay & Add	No	Cooperative Extension Program	
Payment Terms	0, Net 5	Carden-Waller	
Contract Number - Header	<i>no value</i>	Room	118
Contract Number - Line	<i>no value</i>	250 EM Norris St	
Quote number		MS 2001	
		Prairie View, TX 77446	
		United States	
<b>Delivery Information</b>		Required Delivery Date	
Required Delivery Date		Ship Via	Best Carrier-Best Way

**Notes to Supplier****PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price

1 of 4	Year 1 Lease Agreement-Rental of lease space on the 9th floor of Houston Community College 3100 Main Street Houston, TX 77002. (Base Rent \$8020.83 mo./ Operating Expenses \$2520.83 mo.)	n/a	MON	10,541.66 USD	12 MON	126,499.92 USD
2 of 4	Year 2 Lease Agreement-Rental of lease space on the 9th floor of Houston Community College 3100 Main Street Houston, TX 77002. (Base Rent \$8020.83 mo./ Operating Expenses \$2520.83 mo.)	n/a	MON	10,541.66 USD	12 MON	126,499.92 USD
3 of 4	<<<<<<<<<<<<<<<< <b>LINE MODIFIED</b> >>>>>>>>>>>>>>>>>>					
4 of 4	Year 3 Lease Agreement-Rental of lease space on the 9th floor of Houston Community College 3100 Main Street Houston, TX 77002. (Base Rent \$8020.83 mo./ Operating Expenses \$2520.83 mo.)	n/a	MON	10,541.66 USD	3 MON	31,624.98 USD

<b>Billing Information</b>	<b>Billing Address</b>
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail <a href="mailto:vendorhelp@tamu.edu">vendorhelp@tamu.edu</a>.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&amp;M University- Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to <a href="mailto:Payables@pvamu.edu">Payables@pvamu.edu</a></p> <p>P.O. Box 519</p> <p>MS 1311</p> <p>Prairie View, TX 77446-0519</p> <p>United States</p>