

Revised Purchase Order**Sales Tax Exemption**

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Jun 12, 2023	AB0820271	9	Oct 2, 2025
Contact instructions for questions regarding this Purchase Order:			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
gri - lacopetti, Greg	griacopetti@pvamu.edu	936.261.1937	
Customer Contact:			
Name:	Trissy Mccoy		
Email:	TAMCCOY@PVAMU.EDU		
Phone:	+1 936-261-5125		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

Supplier Information		Delivery Information	
Supplier Name	ALBOUM TRANSLATION ALBOUM & ASSOCIATES LLC DBA	Delivery Address	
Address	8606 GRANT ST BETHESDA, Maryland 20817 United States	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 571-765-3060 ext. 701	Attn:	Trissy McCoy
FOB / FREIGHT	Destination	Cooperative Extension Program	
Pre-Pay & Add	No	Carden-Waller	
Payment Terms	0, Net 30	Room	123
Contract Number - Header	Choice Partners Agreement 23/035SG-01	250 EM Norris St	
Contract Number - Line	no value	MS 2001	
Quote number		Prairie View, TX 77446	
		United States	
Delivery Information		Delivery Information	
Header	001	Required Delivery Date	
No Collect Freight	Neither COD nor "Collect" freight or handling charges will be accepted.	Ship Via	Best Carrier-Best Way
Charges Accepted			

Notes to Supplier**PO Clauses**

Header	001	No Collect Freight	Neither COD nor "Collect" freight or handling charges will be accepted.
		Charges Accepted	

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price

1 of 3	FY2023 - Translation Services for persons who are Limited in their English Proficiency (LEP).	.None	SVC	3,519.00 USD	1 SVC	3,519.00 USD
2 of 3	FY 2024 - Translation Services for persons who are Limited in their English Proficiency (LEP).	None	SVC	6,699.48 USD	1 SVC	6,699.48 USD
3 of 3	FY 2025 - Translation Services for persons who are Limited in their English Proficiency (LEP).	None	SVC	10,000.00 USD	1 SVC	10,000.00 USD
		Total	20,218.48 USD			

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&M University- Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to Payables@pvamu.edu</p> <p>P.O. Box 519</p> <p>MS 1311</p> <p>Prairie View, TX 77446-0519</p> <p>United States</p>