

Revised Purchase Order



Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Feb 3, 2023	AB0783817	7	Dec 5, 2025
Contact instructions for questions regarding this Purchase Order:			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
KJW - Warren, Kamiah	kjwarren@pvamu.edu	936-261-1914	
Customer Contact:			
Name:	Kyal Bryant		
Email:	KSBRYANT@PVAMU.EDU		
Phone:	+1 936-261-1245		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

Supplier Information		Delivery Information	
		Delivery Address	
Supplier Name	PARCHMENT LLC	TAMUS Member:	05-Prairie View A&M University (05)
Address	7001 N SCOTTSDALE RD SCOTTSDALE, Arizona 85253 United States	Attn:	Kyal S. Bryant
Phone	+1 480-719-1646	Enrollment Mgmt	
FOB / FREIGHT	Destination	c/o Central Receiving Warehouse	
Pre-Pay & Add	No	Room	Evans Hall 301
Payment Terms	0, Net 30	1178 Reda Bland Evans St	
Contract Number - Header	<i>no value</i>	MS 1025	
Contract Number - Line	<i>no value</i>	Prairie View, TX 77446	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Attachments for supplier

Parchment, Inc..pdf

PVAMU---Parchment...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 7	<<<<<<<<<<<<<<< LINE MODIFIED >>>>>>>>>>>>>>>>					
	Dec. 2022 - Aug. 2023: Annual subscriptions for HE Diploma Services at \$20,750 plus a one time design/implementation fee of \$6,000.	N/A	LO	26,750.00 USD	1 LO	26,750.00 USD
2 of 7	<<<<<<<<<<<<<<< LINE MODIFIED >>>>>>>>>>>>>>>>					
	Dec. 2022 - Aug. 2023: Annual subscription for HE Receive Premium	000	EA	6,250.00 USD	1 EA	6,250.00 USD
3 of 7	<<<<<<<<<<<<<<< LINE MODIFIED >>>>>>>>>>>>>>>>>					
	Sept. 2023 - Aug. 2024: Annual subscriptions for HE Diploma Services	0000	LO	20,750.00 USD	1 LO	20,750.00 USD
4 of 7	<<<<<<<<<<<<<<<< LINE MODIFIED >>>>>>>>>>>>>>>>					
	Sept. 2023 - Aug. 2024: Annual subscription for HE Receive Premium estimated at the higher of increased student enrollment or 5% annual increase	000	EA	6,562.50 USD	1 EA	6,562.50 USD
5 of 7	<<<<<<<<<<<<<<<< LINE MODIFIED >>>>>>>>>>>>>>>>					
	FY 25 - 26 (Dec. 2024 - Dec. 2025): Annual subscriptions for HE Diploma Services	000	LO	20,750.00 USD	1 LO	20,750.00 USD
6 of 7	<<<<<<<<<<<<<<<< LINE MODIFIED >>>>>>>>>>>>>>>					
	FY 25 - 26 (Dec. 2024 - Dec. 2025): Annual subscription for HE Receive Premium estimated at the higher of increased enrollment or 5% annual increase	000	EA	6,890.63 USD	1 EA	6,890.63 USD
7 of 7	<<<<<<<<<<<<<<<< LINE MODIFIED >>>>>>>>>>>>>>>					
	FY 26 - 27 (Dec. 2025 - Dec. 2026): Annual subscriptions for HE Diploma Services	000	LO	20,750.00 USD	1 LO	20,750.00 USD
						Total 108,703.13 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&M University- Accounts Payable ***Do Not Mail Invoices*** Email invoices to Payables@pvamu.edu P.O. Box 519 MS 1311 Prairie View, TX 77446-0519 United States</p>