

**Revised Purchase Order**



Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Aug 4, 2022</b>	<b>AB0735790</b>	<b>2</b>	<b>Apr 6, 2023</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
lrw - Watson, Lashunda	lrwatson@pvamu.edu	936.261.1937	
<b>Customer Contact:</b>			
Name:	Shantel Walker		
Email:	SBWALKER@PVAMU.EDU		
Phone:	+1 936-261-1964		

**Sales Tax Exemption**

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

Supplier Information		Delivery Information	
Supplier Name	PITNEY-BOWES INC	<b>Delivery Address</b>	
Address	PO BOX 371896 PITTSBURGH, Pennsylvania 15250 United States	TAMUS Member:	05-Prairie View A&M University (05)
FOB / FREIGHT	Destination	Attn:	Shantel Walker
Pre-Pay & Add	No	Procurement & Disbursement Services	
Payment Terms	0, Net 30	c/o Central Receiving Warehouse	
Contract Number - Header	Sourcewell 011322-PIT	Room	
Contract Number - Line	<i>no value</i>	1178 Reda Bland Evans St	
Quote number		MS 1311	
		Prairie View, TX 77446	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier**

**Shipping Instructions**

Note to Supplier Sourcewell 011322-PIT

**PO Clauses**

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.  
Charges Accepted



**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

**Billing Address**

Prairie View A&M University-  
Accounts Payable  
\*\*\*Do Not Mail Invoices\*\*\*  
Email invoices to Payables@pvamu.edu  
P.O. Box 519  
MS 1311  
Prairie View, TX 77446-0519  
United States