



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Jul 27, 2022</b>	<b>AB0733080</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
lrw - Watson, Lashunda	lrwatson@pvamu.edu	936.261.1937
<b>Customer Contact:</b>		
Name:	Sophie Amatya-Dhoubhadel	
Email:	SOAMATYADHOUBHADEL@PVAMU.EDU	
Phone:	+1 936-261-2164	

**Sales Tax Exemption**

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

Supplier Information		Delivery Information	
Supplier Name	OFFICE DESIGN CONCEPTS LLC	<b>Delivery Address</b>	
Address	6200 SAVOY STE 1202 HOUSTON, Texas 77036 United States	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 281-924-8512	Attn:	Terra Williams
FOB / FREIGHT	Destination	Campus Planning & Space Mgmt	
Pre-Pay & Add	No	c/o Central Receiving Warehouse	
Payment Terms	0, Net 30	Room	Harrington Science. Suite 102
Contract Number - Header	BuyBoard Contract#667-22	1178 Reda Bland Evans St	
Contract Number - Line	<i>no value</i>	MS 1300	
Quote number		Prairie View, TX 77446	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier**

**Shipping Instructions**

Note to Supplier BuyBoard #667-22  
 Attachments for supplier  
 159107558 Office ...

**PO Clauses**

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.  
 Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
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1 of 12	BuyBoard Contract#667-22 ODC_C7224 Mahogany Laminate 72" wide x 24" Deep Credenza Shell- Per Mockup	na	EA	768.00 USD	10 EA	7,680.00 USD
2 of 12	ODC_H72 Mahogany Laminate Hutch 72" Wide Per Mockup	na	EA	895.20 USD	10 EA	8,952.00 USD
3 of 12	ODC_TB8219 Tackboard-82"w X 1"d X 19"h - Black Fabric	na	EA	209.40 USD	10 EA	2,094.00 USD
4 of 12	ODC_AC42-TL Task Light- FOR 84" Wide Hutch Unit	na	EA	199.00 USD	10 EA	1,990.00 USD
5 of 12	ODC_161928-NT-BBF Mahogany 15.25"W X 19"d X 28"h- Pedestal-No Top- Box File	na	EA	415.20 USD	10 EA	4,152.00 USD
6 of 12	Mahogany Laminate 2 Drawer Lateral File with Bookcase Hutch 36" wide	na	EA	996.00 USD	10 EA	9,960.00 USD
7 of 12	ODC_4830-RC-TB Index Modern Enhances - 48"w X 30"d X 29"h- Height Adj Table- Powered Mahogany Laminate Top Painted Base Legs- Silver Legs	na	EA	1,063.20 USD	10 EA	10,632.00 USD
8 of 12	ODC_ZN4612-MOD-L-Z My Zone-46"W X 0.625"d X 12"h- Laminate Modesty Panel Laminate Finish	na	EA	85.40 USD	10 EA	854.00 USD
9 of 12	77BLK Guest Chair, Black Leather, Sled Base	na	EA	236.25 USD	20 EA	4,725.00 USD
10 of 12	Human Scale Quote#529196-E&I Contract# CNR01511 Freedom Task Chair with Headrest Armrest/ Armpad: Standard Duron ArmsFrame Color: Graphite, Textile: Corde 4, Color: Black, Box Stitching- No Stitching, Standard Foam Seat Pan, Standard Cylinder 5" etc.	na	EA	767.55 USD	10 EA	7,675.50 USD
11 of 12	Freight	na	EA	1,807.31 USD	1 EA	1,807.31 USD
12 of 12	Delivery and Installation	na	EA	4,650.48 USD	1 EA	4,650.48 USD
<b>Total</b>					<b>65,172.29 USD</b>	

<b>Billing Information</b>	<b>Billing Address</b>
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit	Prairie View A&M University- Accounts Payable ***Do Not Mail Invoices***

invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Email invoices to Payables@pvamu.edu

P.O. Box 519

MS 1311

Prairie View, TX 77446-0519

United States