



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Jul 8, 2020	AB0547717	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
may - Yant, Michael	miyant@pvamu.edu	936.261.1943
Customer Contact:		
Name:	Mattie Criddell	
Email:	MBCRIDDELL@PVAMU.EDU	
Phone:	+1 936-261-3645	

Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

Supplier Information		Delivery Information	
Supplier Name	XEROX BUSINESS SOLUTIONS SOUTHWEST	Delivery Address	
Address	8200 W IH 10 STE 400 SAN ANTONIO, TX 782303808 US	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 210-805-8200	Attn:	Bernadine Duncan
FOB / FREIGHT	Destination	VP Student Affairs	
Pre-Pay & Add	No	c/o Central Receiving Warehouse	
Payment Terms	0, Net 30	Room	
Contract Number - Header	C2020-1738	1178 Reda Bland Evans St	
Contract Number - Line	C2020-1738	MS 1100	
Quote number		Prairie View, TX 77446	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 12	FT 20 Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, - monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	279.64 USD	3 MON	838.92 USD
2 of 12	FY20 Student Counseling Services / May Hall - RM 101A ,EQ302379	N/A	EA	0.035	4,500 EA	157.50

	- SERIAL # 8TB647824, color copy fee @ 0.035 per page with estimated 1500 pages per month.			USD		USD
3 of 12	FY21 Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, - monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	279.64 USD	12 MON	3,355.68 USD
4 of 12	FY21 - Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, color copy fee @ 0.035 per page with estimated 1500 pages per month.	N/A	EA	0.035 USD	18,000 EA	630.00 USD
5 of 12	FY22 Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, - monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	279.64 USD	12 MON	3,355.68 USD
6 of 12	FY22 - Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, color copy fee @ 0.035 per page with estimated 1500 pages per month.	N/A	EA	0.035 USD	18,000 EA	630.00 USD
7 of 12	FY23 Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, - monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	279.64 USD	12 MON	3,355.68 USD
8 of 12	FY23 - Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, color copy fee @ 0.035 per page with estimated 1500 pages per month.	N/A	EA	0.035 USD	18,000 EA	630.00 USD
9 of 12	FY24 Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, - monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	279.64 USD	12 MON	3,355.68 USD
10 of 12	FY24 - Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, color copy fee @ 0.035 per page with estimated 1500 pages per month.	N/A	EA	0.035 USD	18,000 EA	630.00 USD
11 of 12	FY25 Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, - monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	279.64 USD	9 MON	2,516.76 USD
12 of 12	FY25 - Student Counseling Services / May Hall - RM 101A ,EQ302379 - SERIAL # 8TB647824, color copy fee @ 0.035 per page with estimated 1500 pages per month.	N/A	EA	0.035 USD	13,500 EA	472.50 USD
				Total	19,928.40 USD	

Billing Information

To assure timely payment please e-mail invoices to the email provided in

Billing Address

Prairie View A&M University-

8/24/2020

Fax

the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Accounts Payable

Do Not Mail Invoices

Email invoices to Payables@pvamu.edu

P.O. Box 519

MS 1311

Prairie View, TX 77446-0519

United States