



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Jul 6, 2020</b>	<b>AB0547103</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
may - Yant, Michael	miyant@pvamu.edu	936.261.1943
<b>Customer Contact:</b>		
Name:	Michelle Davis	
Email:	MADAVIS@PVAMU.EDU	
Phone:	+1 936-261-2109	

### Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

Supplier Information		Delivery Information	
Supplier Name	XEROX BUSINESS SOLUTIONS SOUTHWEST	<b>Delivery Address</b>	
Address	8200 W IH 10 STE 400 SAN ANTONIO, TX 782303808 US	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 210-805-8200	Attn:	Michelle Davis
FOB / FREIGHT	Destination	Office of President	
Pre-Pay & Add	No	c/o Central Receiving Warehouse	
Payment Terms	0, Net 30	Room	
Contract Number - Header	C2020-1738	1178 Reda Bland Evans St	
Contract Number - Line	C2020-1738	MS 1001	
Quote number		Prairie View, TX 77446	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 12	FY20 – Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458: monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	439.71 USD	3 MON	1,319.13 USD
2 of 12	FY20 - Switchboard Operations, Owens Franklin, #031, Equipment ID	N/A	EA	0.035	45 EA	1.58 USD

	- EQ304406, and Serial #8TB655458, color copy fee @ \$0.035 per page with an estimated 15 pages per month.			USD		
3 of 12	FY21 – Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458: monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	439.71 USD	12 MON	5,276.52 USD
4 of 12	FY21 - Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458, color copy fee @ \$0.035 per page with an estimated 15 pages per month.	N/A	EA	0.035 USD	180 EA	6.30 USD
5 of 12	FY22 – Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458: monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	439.71 USD	12 MON	5,276.52 USD
6 of 12	FY22 - Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458, color copy fee @ \$0.035 per page with an estimated 15 pages per month.	N/A	EA	0.035 USD	180 EA	6.30 USD
7 of 12	FY23 – Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458: monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	439.71 USD	12 MON	5,276.52 USD
8 of 12	FY23- Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458, color copy fee @ \$0.035 per page with an estimated 15 pages per month.	N/A	EA	0.035 USD	180 EA	6.30 USD
9 of 12	FY24 – Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458: monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	439.71 USD	12 MON	5,276.52 USD
10 of 12	FY24 - Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458, color copy fee @ \$0.035 per page with an estimated 15 pages per month.	N/A	EA	0.035 USD	180 EA	6.30 USD
11 of 12	FY25 – Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458: monthly lease fee to include b/w copies and equipment maintenance.	N/A	MON	439.71 USD	9 MON	3,957.39 USD
12 of 12	FY25 - Switchboard Operations, Owens Franklin, #031, Equipment ID – EQ304406, and Serial #8TB655458, color copy fee @ \$0.035 per page with an estimated 15 pages per month.	N/A	EA	0.035 USD	135 EA	4.73 USD
				Total	<b>26,414.11 USD</b>	

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in

**Billing Address**

Prairie View A&amp;M University-

8/24/2020

Fax

the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Accounts Payable

\*\*\*Do Not Mail Invoices\*\*\*

Email invoices to Payables@pvamu.edu

P.O. Box 519

MS 1311

Prairie View, TX 77446-0519

United States