



Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 7, 2020	AB0531534	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
mls - Simms, Michael	mlsimms@pvamu.edu	936.261.1935
Customer Contact:		
Name:	Delaniese Atkins Williams	
Email:	DRATKINSWILLIAMS@PVAMU.EDU	
Phone:	+1 936-261-1043	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

Supplier Information		Delivery Information	
Supplier Name	HERFF JONES INC	Delivery Address	
Address	4501 W 62ND ST INDIANAPOLIS, 46268 US	TAMUS Member:	05-Prairie View A&M University (05)
FOB / FREIGHT	Destination	Attn:	Delaniese Atkins Williams
Pre-Pay & Add	No	Student Enrollment Mgmt	
Payment Terms	0, Net 30	c/o Central Receiving Warehouse	
Contract Number - Header	<i>no value</i>	Room	Evans Hall Suite 201
Contract Number - Line	<i>no value</i>	1178 Reda Bland Evans St	
Quote number		MS 1026	
		Prairie View, TX 77446	

United States

Delivery Information

Required Delivery

Date

Ship Via

Best Carrier-Best Way

Notes to Supplier**Shipping Instructions**

Attachments for supplier

PO Clauses

Header 001 No Collect Neither COD nor "Collect" freight or handling charges will be
 Freight accepted.
 Charges
 Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Bachelor Covers	CV60890	EA	10.65 USD	1,200 EA	12,780.00 USD
2 of 4	Masters Covers	CV60890A	EA	12.67 USD	500 EA	6,335.00 USD
3 of 4	Doctoral Covers	CV60890B	EA	15.85 USD	30 EA	475.50 USD
4 of 4	Shipping	"Unknown"	EA	2,938.58 USD	1 EA	2,938.58 USD
Total						22,529.08 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML,

Billing Address

Prairie View A&M
 University-Accounts
 Payable
 ***Do Not Mail
 Invoices***
 Email invoices to Payables@pvamu.edu
 P.O. Box 519

CSV or PO flip through the supplier portal, e-mail
abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number
shown above.

MS 1311
Prairie View, TX 77446-0519
United States