



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Feb 28, 2020</b>	<b>AB0524245</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
ctd - Douglas, Corey	ctdouglas@pvamu.edu	936.261.1935
<b>Customer Contact:</b>		
Name:	Yadira Perez	
Email:	YAPEREZ@PVAMU.EDU	
Phone:	+1 936-261-3443	

**Sales Tax Exemption**

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

Supplier Information		Delivery Information	
Supplier Name	OFFICE DESIGN CONCEPTS LLC	<b>Delivery Address</b>	
Address	6750 BRITTMOORE ROAD HOUSTON, TX 77041 US	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 713-849-3611	Attn:	Chanda Green/Carl Taylor
Fax	+1 832-383-1430	Title III	
FOB / FREIGHT	Destination	c/o Central Receiving Warehouse	
Pre-Pay & Add	No	Room	Delco 110
Payment Terms	0, Net 30	1178 Reda Bland Evans St	
Contract Number - Header	Buyboard Contract 584-19	MS 1208	
Contract Number - Line	<i>no value</i>	Prairie View, TX 77446	
Quote number	1865	United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier**

**Shipping Instructions**

Attachments for supplier

Estimate\_1865\_fro...

**PO Clauses**

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.  
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 7	GLASS board, Glassboard Float GLASS BOARDMounting Type: Float Concealed HardwareGlass Height: 48"Glass Width: 96"Thickness:	None	EA	918.00 USD	3 EA	2,754.00 USD

	Glass Type: Magnetic: 1/4"Finish: Tempered: Edgework: Graphics: Custom Fab:JSI NIPA Contract # R142217, DELCO ROOM 164					
2 of 7	TASK CHAIR, MESH BACK, PURPLE FABRIC SEATS, HEAVY DUTY TASK CHAIRS PART NUMBER RFM-WIDE WITH ARMS	None	EA	559.90 USD	8 EA	4,479.20 USD
3 of 7	TABLES, MOBILE 20X36" TABLES WITH POWER UP - PLUG INTO WALLS WHEN NEEDED	None	EA	817.00 USD	10 EA	8,170.00 USD
4 of 7	PODIUM, LAMINATE PODIUM TEACHER'S DESK 66X30X44" HIGH PODIUM	None	EA	1,325.00 USD	2 EA	2,650.00 USD
5 of 7	Cabinets, CUSTOM CABINET BELOW EXISTING TV 90" WIDE X 18" DEEP UNIT W/COMMON TOP, PARTS INCLUDES (1) STORAGE CABINET W/DOUBLE DOORS, (1) SHELF UNIT W/SIDING DOOR & (1) 18" DRAWER W/FILE DRAWER W/90X18" COMMON TOP VLB18180F,LB1836HD, VL1836SD & VLB1890MT	None	EA	1,876.80 USD	1 EA	1,876.80 USD
6 of 7	Freight	None	EA	550.18 USD	1 EA	550.18 USD
7 of 7	DELIVERY/INSTALLATION, LABOR TO RECEIVE, DELIVER AND INSTALL	None	EA	1,075.15 USD	1 EA	1,075.15 USD
<b>Total</b>					<b>21,555.33 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&amp;M University- Accounts Payable ***Do Not Mail Invoices*** Email invoices to Payables@pvamu.edu P.O. Box 519 MS 1311 Prairie View, TX 77446-0519 United States</p>