



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Jan 10, 2020</b>	<b>AB0509629</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
lrw - Watson, Lashunda	lrwatson@pvamu.edu	936.261.1937
<b>Customer Contact:</b>		
Name:	Kyal Bryant	
Email:	KSBRYANT@PVAMU.EDU	
Phone:	+1 936-261-1028	

### Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

Supplier Information		Delivery Information	
Supplier Name	FINANCIAL AID SERVICES INC	<b>Delivery Address</b>	
Address	180 INTERSTATE N PKWY STE 550 ATLANTA, GA 30339 US	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 770-988-9447	Attn:	Ms. Kyal Bryant
FOB / FREIGHT	Destination	Student Financial Aid	
Pre-Pay & Add	No	c/o Central Receiving Warehouse	
Payment Terms	0, Net 30	Room	MSC; Room 312
Contract Number - Header	Contract on File	1178 Reda Bland Evans St	
Contract Number - Line	<i>no value</i>	MS 1005	
Quote number		Prairie View, TX 77446	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Charlene Ervin to provide services from November 2019 through January 2020. AB0423334 Remaining balance Per FAS Agreement for services rendered pursuant to agreement \$100 per hour.	0	JA	48,000.00 USD	1 JA	48,000.00 USD
2 of 4	Charlene Ervin- Travel, Lodging, Meals, Etc.	00	JA	15,000.00	1 JA	15,000.00

				USD		USD
3 of 4	Kent McGowan to provide services from November 2019 through January 2020. AB0423334 Remaining balance Per FAS Agreement for services rendered pursuant to agreement \$95 per hour.	0	JA	45,600.00 USD	1 JA	45,600.00 USD
4 of 4	Kent McGowan- Travel, Lodging, Meals, Etc.	0	JA	15,000.00 USD	1 JA	15,000.00 USD
<b>Total</b>				<b>123,600.00 USD</b>		

### Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail [abvendorhelp@tamu.edu](mailto:abvendorhelp@tamu.edu).

Invoice must include the PO/Reference number shown above.

### Billing Address

Prairie View A&M University-  
Accounts Payable  
\*\*\*Do Not Mail Invoices\*\*\*  
Email invoices to [Payables@pvamu.edu](mailto:Payables@pvamu.edu)  
P.O. Box 519  
MS 1311  
Prairie View, TX 77446-0519  
United States