

Revised Purchase Order

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Jan 8, 2020	AB0508599	1	Jan 16, 2020
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
ctd - Douglas, Corey	ctdouglas@pvamu.edu	936.261.1935	
Customer Contact:			
Name:	Diane Willis		
Email:	DWTURNER@PVAMU.EDU		
Phone:	+1 936-261-5136		

Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

Supplier Information		Delivery Information	
Supplier Name	ASSOCIATION OF EXTENSION ADMINISTRATORS	Delivery Address	
Address	OFFICE OF THE TREASURER PO BOX 898 FORT VALLEY, GA 310304212 US	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 478-825-6296	Attn:	Diane Willis
FOB / FREIGHT	Destination	Cooperative Extension Program	
Pre-Pay & Add	No	Carden-Waller	
Payment Terms	0, Net 30	Room	118
Contract Number - Header	no value	250 EM Norris St	
Contract Number - Line	no value	MS 2001	
Quote number		Prairie View, TX 77446	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier**PO Clauses**

Header	001	No Collect Freight	Neither COD nor "Collect" freight or handling charges will be accepted.
		Charges Accepted	

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Assesment for the Office of the Executive Administrator	none	EA	21,685.15	1 EA	21,685.15

				USD		USD
2 of 4	Regular Assessment	none	EA	5,500.00 USD	1 EA	5,500.00 USD
3 of 4	AEA Program Support	none	EA	2,000.00 USD	1 EA	2,000.00 USD
4 of 4	Southern Region Rural Development Center	none	EA	389.00 USD	1 EA	389.00 USD
Total					29,574.15 USD	

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Prairie View A&M University-
Accounts Payable
Do Not Mail Invoices
Email invoices to Payables@pvamu.edu
P.O. Box 519
MS 1311
Prairie View, TX 77446-0519
United States