12/17/2019 Fax



## Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order							
Purchase Order Date	PO/Reference No.	Revision No.					
Dec 16, 2019	AB0505918	0					

## Contact instructions for questions regarding this Purchase Order:

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

### **Buyer Contact:**

Buyer	Buyer Email	Buyer Phone Number		
ctd - Douglas, Corey	ctdouglas@pvamu.edu	936.261.1935		
<b>Customer Contact:</b>				
Name:	Soluria Pearson			
Email:	SDPEARSON@PVA	PEARSON@PVAMU.EDU		
Phone:	+1 936-857-4725			

### Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf

Supplier Information		Delivery Information				
Supplier Name	KATHY NORRIS HALL L L C dba ATIME4Marketing	<b>Delivery Address</b> TAMUS Member:	05-Prairie View A&M University (05)			
Address	3409 Charleston St. Houston, TX 77021 US	Attn: Business Services	Soluria Pearson			
Phone Fax	+1 713-369-4358 +1 866-628-7702	c/o Central Receiving Wareho	c/o Central Receiving Warehouse			
FOB / FREIGHT	Destination	Room 1178 Reda Bland Evans St	Jesse Drew Complex Suite 200			
Pre-Pay & Add	No	MS 1300				
Payment Terms  Contract Number - Header	0, Net 30 no value	Prairie View, TX 77446 United States				
Contract Number - Line	no value	<b>Delivery Information</b> Required Delivery Date				
Quote number		Ship Via	Best Carrier-Best Way			

## **Notes to Supplier**

## **Shipping Instructions**

Attachments for supplier

EST-001142 (2)20K...

#### **PO Clauses**

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.

Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	printing and mailing services	n/a	LO	20,000.00	1 LO	20,000.00
				USD		USD

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Total **20,000.00 USD** 

## **Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

# **Billing Address**

Prairie View A&M University-

Accounts Payable

\*\*\*Do Not Mail Invoices\*\*\*

Email invoices to Payables@pvamu.edu

P.O. Box 519

MS 1311

Prairie View, TX 77446-0519

**United States**