



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Feb 20, 2019	AB0429729	0
Contact instructions for questions regarding this Purchase Order:		
If Buyer Contact information is listed below, please contact the Buyer.		
If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
bsd - Davis, Brandon	bsdavis@pvamu.edu	936-261-1914
Customer Contact:		
Name:	Jessie Yell	
Email:	JMYELL@PVAMU.EDU	
Phone:	+1 936-261-1059	

Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the TVMDL.

The laws of the State of Texas shall govern this Purchase Order.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online:

<http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

Supplier Information		Delivery Information	
Supplier Name	PARCHMENT INC	Delivery Address	
Address	PO BOX 677105 DALLAS, TX 752677105 US	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 480-719-1646 ext. 1032	Attn:	Deborah J. Dungey
FOB / FREIGHT	Destination	Enrollment Mgmt	
Pre-Pay & Add	No	c/o Central Receiving Warehouse	
Payment Terms	0, Net 30	Room	Evans Hall Suite 201
Contract Number - Header	Parchment Agreement on file	1178 Reda Bland Evans St	
Contract Number - Line	<i>no value</i>	MS 1025	
Quote number		Prairie View, TX 77446	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Attachments for supplier

Parchment, Inc..pdf

PO Clauses

Header	001	No Collect Freight	Neither COD nor "Collect" freight or handling charges will be accepted.
		Charges Accepted	

650

Public Information Act

Public Information. (a) [PROVIDER] acknowledges that [MEMBER] is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this Agreement, as well as any other disclosure of information required by applicable Texas law. (b) Upon [MEMBER]'s written request, [PROVIDER] will provide specified public information exchanged or created under this Agreement that is not otherwise excepted from disclosure under chapter 552, Texas Government Code, to [MEMBER] in a non-proprietary format acceptable to [MEMBER]. As used in this provision, "public information" has the meaning assigned Section 552.002, Texas Government Code, but only includes information to which [MEMBER] has a right of access. (c) [PROVIDER] acknowledges that [MEMBER] is required to post a copy of the fully executed Agreement on its Internet website in compliance with Section 2261.253(a)(1), Texas Government Code.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	Blanket order for e-transcript services.(Ref, P.O.# P801361Rate based on establish contract rate of \$2.50 per records request.	N/A	EA	50,000.00 USD	1 EA	50,000.00 USD
Total						50,000.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&M University-Accounts Payable ***Do Not Mail Invoices*** Email invoices to Payables@pvamu.edu P.O. Box 519 MS 1311 Prairie View, TX 77446-0519 United States</p>