

## Revised Purchase Order



### Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the TVMDL.

The laws of the State of Texas shall govern this Purchase Order.

<b>Purchase Order</b>			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Aug 30, 2018</b>	<b>AB0389229</b>	<b>1</b>	<b>Oct 18, 2018</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
mls - Simms, Michael    mlsimms@pvamu.edu    936.261.1932			
<b>Customer Contact:</b>			
Name:		Linda Washington	
Email:		LIWASHINGTON@PVAMU.EDU	
Phone:		+1 936-261-2128	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online:**

**<http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

Supplier Information		Delivery Information	
Supplier Name	GUIDEBOOK INC	<b>Delivery Address</b>	
Address	525 UNIVERSITY AVE STE 31 PALO ALTO, CA 94301 US	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 650-319-7233	Attn:	Linda Washington
FOB / FREIGHT	Destination	VP Institutional Relations	
Pre-Pay & Add	No	c/o Central Receiving Warehouse	
Payment Terms	0, Net 30	Room	102
Contract Number - Header	PVAMU Agreement on File	1178 Reda Bland Evans St	
Contract Number - Line	<i>no value</i>	MS 1100	
Quote number		Prairie View, TX 77446	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### PO Clauses

Header	001	Neither COD nor "Collect" freight or handling charges will be accepted.
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No Collect Freight  
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	Order #19710-PVAMU Branded App w/5 Guides Renewal 2018; Premium Guide: From 09/10/2018 to 09/10/2019 (Item price \$3,500; Item Discount \$350)	19710	EA	3,150.00 USD	5 EA	15,750.00 USD
2 of 3	Space (Item price: \$1,500; Item Discount \$500)	19710	EA	1,000.00 USD	1 EA	1,000.00 USD
3 of 3	Mobile App-From 09/10/2018 to 09/10/2019 (Item price \$1,500; Item Discount \$500)	19710	EA	1,000.00 USD	1 EA	1,000.00 USD
Total						<b>17,750.00 USD</b>

#### Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvondorhelp@tamu.edu.  
Invoice must include the PO/Reference number shown above.

#### Billing Address

Prairie View A&M University-Accounts Payable  
\*\*\*Do Not Mail Invoices\*\*\*  
Email invoices to Payables@pvamu.edu  
P.O. Box 519  
Mail Stop 1311  
Prairie View, TX 77446-0519  
United States