

Revised Purchase Order



Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the TVMDL.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Aug 6, 2018	AB0383005	6	Oct 24, 2018
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
Irw - Watson, Lashunda	lrwatson@pvamu.edu	936.261.3311	
Customer Contact:			
Name:		Elaine Shafer	
Email:		EFSHAFFER@PVAMU.EDU	
Phone:		+1 936-261-5126	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online:

<http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

Supplier Information		Delivery Information	
Supplier Name	Sheraton Suites Houston Near The Galleria	Delivery Address	
Address	2400 WEST LOOP SOUTH HOUSTON, TX 77027 US	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 713-586-2444	Attn:	Elaine Shafer
FOB / FREIGHT	Destination	Cooperative Extension Program	
Pre-Pay & Add	No	Carden-Waller	
Payment Terms	0, Net 30	Room	120
Contract Number - Header	<i>no value</i>	250 EM Norris St	
Contract Number - Line	<i>no value</i>	MS 2001	
Quote number		Prairie View, TX 77446	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way
Notes to Supplier			
PO Clauses			

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.			
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	Lodging for staff (attendees) for 2018 CEP Planning Conf., Aug. 6-9, 2018.	n/a	JA	18,190.00 USD	1 JA	18,190.00 USD
2 of 6	Meals for staff (attendees) for 2018 CEP Planning Conf., Aug. 6-9, 2018.	n/a	JA	9,866.91 USD	1 JA	9,866.91 USD
3 of 6	AV for staff (attendees) for 2018 CEP Planning Conf., Aug. 6-9, 2018.	n/a	JA	1,165.86 USD	1 JA	1,165.86 USD
4 of 6	Meeting Space for staff (attendees) for 2018 CEP Planning Conf., Aug. 6-9, 2018.	n/a	JA	398.44 USD	1 JA	398.44 USD
5 of 6	Additional charge to cover added attendees: Lodging and Catering	n/a	JA	13,248.79 USD	1 JA	13,248.79 USD
6 of 6	Remaining balance on bill	N/A	JA	4,762.89 USD	1 JA	4,762.89 USD
Total					47,632.89 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to Payables@pvamu.edu</p> <p>P.O. Box 519</p> <p>Mail Stop 1311</p> <p>Prairie View, TX 77446-0519</p> <p>United States</p>