

John B. Coleman Library Voyager Access Request Form

Voyager Access Requested for:

Name:	Date:
Job Title:	Phone #:
Library Department:	

New
 Add
 Remove
 Amend
 Delete
 Remove from all Profiles

Reason Voyager Access is Requested: _____

Please mark the appropriate profile(s) that you are requesting the above person to have access to.

Note: Users can be given access to multiple profile types (ex: both Acq Group and CatGroup) but only 1 profile within each type (ex: not both Acq Group and Serials Staff)

Acquisitions/Serials Profiles:

Acq Group
 Acq Student
 Acq/Serials Head
 Serials Staff
 Serials Student

Cataloging Profiles:

CatGroup
 CatStudent
 SerGroup

Circulation Profiles:

Full Access
 Restricted
 MedAcad
 Music
 NWCenter

Master Profiles:

Sub-Master

Requested by: _____
Supervisor Date

Approved by:

 Assistant Director of Technical Services Date
 Assistant Director of Public Services Date

 Director Date

Office Use only. Do not write below.

Date: _____ User ID: _____

Created/Edited by: _____ Signature: _____