



UA 0028

Myrtle E. Garrett Papers

Prepared by:

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Date: 9/25/2021

## **Collection Overview**

**Creator:** Prairie View A&M University

**Title of Collection:** Myrtle E. Garrett Papers

**Dates:** 1945-1979

**Abstract:** The Myrtle E. Garrett Papers cover her time at Prairie View campus between 1945-1979. The collection includes articles, manuals, teaching plans, and handbooks, all written by Mrs. Garrett. Additionally, there are pictures of different conferences, award banquets, small gatherings, and 4-H members, also included in this collection.

**Extent:** 3 Linear Ft.

**Access Restrictions:** Collection is open for research

**Identification:** UA 0006

**Use Restrictions:** Written permission must be obtained from the Special Collections/ Archives Department and all relevant rights holders before publishing quotations, excerpts, or images from any materials in this collection.

**Language:** English

**Repository:** Special Collections/Archives Department, John B. Coleman Library, Prairie View A&M University

**Biographical Note:** N/A

**Scope & Contents:** The Myrtle E. Garrett Papers cover her time at Prairie View campus between 1945-1979. The collection includes articles, manuals, teaching plans, and handbooks, all written by Mrs. Garrett. Additionally, there are pictures of different conferences, award banquets, small gatherings, and 4-H members, also included in this collection.

**Arrangement:** The collection is arranged in five series. Each series is arranged by date in chronological order.

- |            |   |
|------------|---|
| Series I   | Teaching Materials (Co-operative extension) |
| Series II  | Printed Materials certificates              |
| Series III | Speeches & Writings                         |
| Series IV  | Photographs                                 |

Series V      Cooperative Extension

### **Administrative Information**

**Preferred Citation:** Myrtle E. Garrett Papers. UA 0028. Special Collections/Archives Department, John B. Coleman Library, Prairie View A&M University

### **Subject Terms:**

African American educators  
 African American educators--Texas  
 Photographs  
 Historically Black Colleges & Universities  
 HBCUs (Historically Black colleges and universities)  
 Prairie View A&M University  
 Negro 4-H Clubs  
 4-H clubs—Texas  
 Garrett, Myrtle E

### **Inventory**

#### **Series 1      Teaching Materials**

<b>Box</b>	<b>Folder</b>	
1	1	Your Job as An Extension Aide; July 1969
1	2	How Are You Doing? A Checklist for Program Aides; 1969
1	3	Ten steps to better Interpersonal Communication; August 1970
1	4	Culture, class, and the behavior of Low-income families, 1963
1	5	Factors Which influence learning; 1970
1	6	How Adults Learn; 1970
1	7	How to Teach Homemakers; 1970
1	8	Limit income- Built in Barriers; December 1970
1	9	The Importance of Aides- teaching plan; 1970
1	10	Limit Income- Task: Recruiting youth; December 14 <sup>th</sup> , 1970

1	11	The Importance of aides- Teaching Plan; 1970
1	12	Ways you can help the aides be more effective; 1970
1	13	Detecting Values; 1971
1	14	Limited Income- Working Home Visit; Aug. 1971
1	15	Human needs Teaching Plan revised: 1971
1	16	Limited Income – Recruiting Volunteers; April 1971
1	17	Profiles of Poverty; 1971
1	18	Limited Income- Profiles of Poverty; Jan. 1971
1	19	Profiles of Poverty; 1971
1	20	Working with People in Small Groups; 1971
1	21	Working with People in Small Groups (revised); Jan. 1971
1	22	Ideas for Working with Disadvantaged Families; 1972
1	23	Extension Volunteer Leaders; Aug. 1973
1	24	Human Value; Jan. 1973
1	25	Limited Income- Motivating People in Groups; Oct. 1973
1	26	Limited Income- Roles and Role Relationships
1	27	Suggested Training for Extension Agents; 1973
1	28	Potentialities of the Volunteer Leader; Aug. 1973
1	29	Understanding and Working with Low Income People; 1974
1	30	Limited Income- Reaching the Audience; Jan. 1975
1	31	Meeting Notes- First Personal National Bank; April 20 <sup>th</sup> , 1976
1	32	Home Visits- Notes For Training;
1	33	How to Teach Homemakers- Teaching Plan;
1	34	Limited Income- Guide for Developing a Program
1	35	Limited Income- Keeping Leaders Productive
1	36	Limited Income- Motion Picture (The Deprived)
1	37	Limited Income- Need Chart;
1	38	Limited Income- Reaction on Home Visit
1	39	Limited Income- Value Review
1	40	Limited Income- Volunteer Training
1	41	Limited Income- Working Definition
1	42	General Problem in Supervising the Disadvantaged
1	43	Volunteer Leader Training
1	44	Cooking Mats

**Series 2: Printed Materials**

<b>Box</b>	<b>Folder</b>	
2	1	Delta Newsletter; Jan/Feb 1976
2	2	Review of Extension Research; 1956

2	3	Parents and Babies; March 1966
2	4	Strengthening Community Services in Low-Income Neighborhoods; 1967
2	5	Working with the Disadvantaged; Oct. 1968
2	6	Breaking the Poverty Cycle in Texas; 1969
2	7	Model Cities Program; 1970
2	8	Status Projections & Ethnicity; March/April 1971
2	9	Texas Agricultural Extension Conference Highlights; 1972
2	10	To Help Improve Teaching; 1974
2	11	For Americans Back to a Simple Life; March 24, 1975
2	12	Certificates; 1963-1975
2	13	A Book of Christmas Meditations; Dec.
2	14	Thoughts to Remember, YMCA
2	15	Helping Parents Teach Young Children; April 1966
2	16	newspaper clippings, 1974

**Series 3: Speeches & Writings**

<b>Box</b>	<b>Folder</b>	
2	16	Your Challenge to Become- Address; December 15, 1957
2	17	Challenging Horizons in Home Economic Extension Education Address
2	18	Installation Ceremony
2	19	Growth Unlimited
2	20	Count Your Blessing
2	21	The Wonderful World of Books
2	22	Your Challenge to Become notes
2	23	Highlights of Lee Chapel
2	24	Making Your Influence Felt
2	25	Responsibilities and Opportunities of Home Demonstration Club
2	26	Our Challenge of Change Address
2	27	Woman's Example to women Address
2	28	Address to Home Economic Program Assistance
2	29	Boundless Horizons
2	30	Induction
2	31	Missionary Spirit of the 70s
2	32	Misc. Poems

**Series 4: Photographs**

3	1	Extension Pictures
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**Series 5: Cooperative Extension, 1948-1976**

<b>Box</b>	<b>Folder</b>	
3	2	Conference/ Meeting Notes 1948-1949
3	3	Correspondence 1950
3	4	Correspondence 1951
3	5	Correspondence 1952
3	6	Memorandum to Extension Agents; Jan. 17, 1975
3	7	Travel Expenses 1952

<b>Box</b>	<b>Folder</b>	
3	8	Staff Members Report 1953
3	9	Minutes of Planning Session; April 12, 1976
3	10	Epsilon Sigma Phi Fraternity Inc. Transfer of Membership Form
3	11	USDA Superior Service Award nomination binder
3	12	Mug Book