

## Direct quotes:

- ◆ Reproduce word for word
- ◆ Always provide the author(s), year and page number(s) or paragraph number(s) in the in text citation and reference list.
- ◆ If less than 40 words, incorporate within the text
- ◆ If 40 or more words, put in a block quote.

## Paraphrasing:

- ◆ Also cite where you found the information, even if you are not quoting from the paper directly.
- ◆ You are also encouraged to put the page number(s) or paragraph number(s), unless you are giving a summary of the entire article.
- ◆ WHEN IN DOUBT, PUT DOWN THE PAGE NUMBER(S) OR PARAGRAPH NUMBER(S)

## Running Header:

- ◆ The words “Running head:” should be on the first page only!

## Reference List:

- ◆ Double space the entire page, make each reference a hanging indent, and alphabetize.

## HEY SEMESTER 5!

When you are referencing multiple webpages from one website, like Memorial Hermann, put the name of the page in your in text citation.

Example: (Memorial Hermann, About Us, 2015)

For your reference list, your webpages citation should look like this:

Memorial Hermann. (2015). *About us*. Re-

trieved from [http://](http://www.memorialhermann.org/about-us/)

[www.memorialhermann.org/about-us/](http://www.memorialhermann.org/about-us/)

### Still need help?

Both the John B Coleman Library and TMC Library have the software program, RefWorks that can help you with your reference list.

If you are confused with anything, please do not hesitate to come by my office or email me questions. If you send me your paper in enough time, I am more than happy to look over your paper and highlight any citation mistakes. I only check for APA and you must send it to me with plenty of time to check it. If you send it to me the night before or the hour before it is due, I will not check your paper. Also, I only check for mistakes, I DO NOT grade on the paper.

All examples were taken from the 6th edition of the APA manual.

# APA Guidelines

**Commonly used citations  
to help with your next  
Nursing research paper**

## In-Text Citations and Reference List Examples:

Type of citation	First citation in text	Subsequent citations in text	Parenthetical format, first citation in text	Parenthetical format, subsequent citations in text
One work by one author	Walker (2007)	Walker (2007)	(Walker, 2007)	(Walker, 2007)
One work by two authors	Walker and Allen (2004)	Walker and Allen (2004)	(Walker & Allen, 2004)	(Walker & Allen, 2004)
One work by three authors	Bradley, Ramirez, and Soo (1999)	Bradley et al. (1999)	(Bradley, Ramirez, & Soo, 1999)	(Bradley et al., 1999)
One work by four authors	Bradley, Ramirez, Soo, and Walsh (2006)	Bradley et al. (2006)	(Bradley, Ramirez, Soo, & Walsh, 2006)	(Bradley et al., 2006)
One work by five authors	Walker, Allen, Bradley, Ramirez, and Soo (2008)	Walker et al. (2008)	(Walker, Allen, Bradley, Ramirez, & Soo, 2008)	(Walker et al., 2008)
One work by six or more authors	Wasserstein et al. (2005)	Wasserstein et al. (2005)	(Wasserstein et al., 2005)	(Wasserstein et al., 2005)
Groups (readily identified through abbreviation) as authors	National Institute of Mental Health (NIMH, 2003)	NIMH (2003)	(National Institute of Mental Health [NIMH], 2003)	(NIMH, 2003)
Groups (no abbreviation) as authors	University of Pittsburgh (2005)	University of Pittsburgh (2005)	(University of Pittsburgh, 2005)	(University of Pittsburgh, 2005)

### For an entire book, use the following reference formats:

Author, A. A. (1967). *Title of work*. Location: Publisher.

Author, A. A. (1967). *Title of work*. Retrieved from <http://www.xxxxxxx>

Author, A. A. (1967). *Title of work*. doi:xxxxxxx

Editor, A. A. (Ed.). (1967). *Title of work*. Location: Publisher.

### For a chapter in a book or entry in a reference book, use the following formats:

Author, A. A., & Author, B. B. (1995). Title of chapter or entry. In A. Editor, B. Editor, & C. Editor (Eds.), *Title of book* (pp.xxx-xxx). Location: Publisher.

Author, A. A., & Author, B. B. (1995). Title of chapter or entry. In A. Editor, B. Editor, & C. Editor (Eds.), *Title of book* (pp.xxx-xxx). Retrieved from <http://www.xxxxxxxx>

Author, A. A., & Author, B. B. (1995). Title of chapter or entry. In A. Editor, B. Editor, & C. Editor (Eds.), *Title of book* (pp.xxx-xxx). doi:xxxxxxx

### For an entry in a reference work with no byline, use the following formats:

Title of entry. (1998). In A. Editor (Ed.), *Title of reference work* (xx ed., Vol. xx, pp. xxx-xxx). Location: Publisher.

Title of entry. (1998). In *Title of reference work* (xx ed., Vol. xx). Retrieved from <http://www.xxxxxxxxxxxxx>

### Journal article with DOI:

Herbst-Damm, K. L. & Kulik, J. A. (2005). Volunteer support, material status, and the survival times of terminally ill patients. *Health Psychology, 24*, 225-229. doi: 10.1037/0278-6133.24.2.225

### Journal article with DOI, more than seven authors:

Gilbert, D. G., McClernon, J. F., Rabinovich, N. E., Sugai, C., Plath, L. C., Asgaard, G., ...Botros, N. (2004). Effects of quitting smoking on EEG activation and attention last for more than 31 days and are more severe with stress, dependence, DRD2 A1 allele, and depressive traits. *Nicotine and Tobacco Research, 6*, 249-267. doi: 10.1080/1462220041000676305

\*\*When a reference has up to seven authors, spell out all authors' names in the reference list.

### Journal article without DOI (when DOI is not available):

Sillick, T. J., & Schutte, N. S. (2006). Emotional intelligence and self-esteem mediate between perceived early parental love and adult happiness. *E-Journal of Applied Psychology, 2*(2), 38-48. Retrieved from <http://ojs.lib.swin.edu.au/index.php/ejap>

Light, M. A., & Light, I. H. (2008). The geographic expansion of Mexican immigration in the United States and its implications for local law enforcement. *Law Enforcement Executive Forum Journal, 8*(1), 73-82.

\*\*Include the issue number if the journal is paginated by issue.

\*\*If there is no DOI assigned and the reference was retrieved online, give the URL of the journal home page.

\*\*No retrieval date is needed.

\*\*You need to *italicize* the *journal name* and its *volume number* but **NOT** the issue number.