

## IR STAFF IN ARGOS TRAINING



## Life in the IR: News You Can Use

**SPECIAL  
COLLECTION:**

**Program  
Review  
Dashboards**

Office of Institutional  
Research & Effectiveness

September/October 2016

## ARGOS COMING SOON: NEW REPORTING TOOL

[www.pvamu.edu/ir](http://www.pvamu.edu/ir)

### Expanding Access to Data

Staff in the [Office of Institutional Research and Effectiveness](#) recently completed six days of training on Argos (Adhoc Reporting Generated Output Solutions) software. We are building reports to offer faculty and staff opportunities to get access to current operational data that may not be certified but it brings together data from multiple sources to help inform and guide decisions related with programs and program improvements. Some reports will offer “real-time” data that may be refreshed on demand.

We will contact a small group of our customers in the coming weeks to test the reports and provide feedback before we roll out the reports campus wide. Expect more information soon. We are confident that you are going to love it!

### “Faculty Trend” Dashboard

**Faculty** We have added a [Faculty Trend Data dashboard](#) to provide you with an ability to easily compare faculty data over five terms. As with the single term faculty dashboard, data is presented in several main groups with multiple views including by gender, ethnicity, tenure status, time status, highest degrees, teaching level, rank, and faculty FTE. We believe this dashboard will provide a good historical view of your instructional staff as well as insight for future staffing needs.

### Program Review Dashboards

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COLLECTION**

At the request of Dr. Sarina Phillips, we have created three student data dashboard titles in a special collection of [Program Review Dashboards](#) designed to provide the specific data programs will need to complete academic reviews of their respective programs.

The completed dashboards offer student data including:

- Enrollment by Term Groups
- Unduplicated Enrollments by Academic Year
- Degrees Awarded

Upcoming [Program Review Dashboards](#) will include other program data—faculty, courses, and financial aid—and will be available before the end of Fall 2016 semester. The dashboards may be accessed at the link above or by going to the PVAMU Data dropdown menu on the [IRE website](#). We will keep you posted on our progress.

**TWO CHALLENGING MONTHS.** It was a challenge to keep up with some of the reporting demands in July and August because only 51% of data requests were made using our [Data Request Forms](#). We will be reaching out to some of our customers in the coming weeks to see how we may change the way we do business.

### New Faculty and Staff

If you are new to “The Hill”, we want to extend a warm welcome to you. We also want to take this opportunity to introduce you to the wealth of information at your fingertips. On the [IRE Website](#), we provide certified data in multiple formats, both [static reports](#) and [interactive data dashboards](#). We also include [forms](#) to request unpublished data, links to [external resources](#), and how to [get access](#) to our secure share drive where we store data reports to inform and guide decisions.

### Faculty Workload

**ATTENTION** Those submitting [Faculty Workload \(FW\)](#) must complete the Faculty Database form, signed contracts, official transcripts, and have a PVAMU email account for new faculty; contracts and [new](#) transcripts for returning tenure/tenure-track faculty; supplemental pay and security agreement forms for teaching staff. Review and respond to Ginger Philips about your unit’s workload calculations Excel spreadsheet promptly. New staff with FW responsibilities must get access to FW Banner Forms and FW share drive. Submission of FW impacts other actions including assigning course faculty and access to [PantherTracks](#) and [eCourses](#). Contact Ginger for more information or FW training.

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