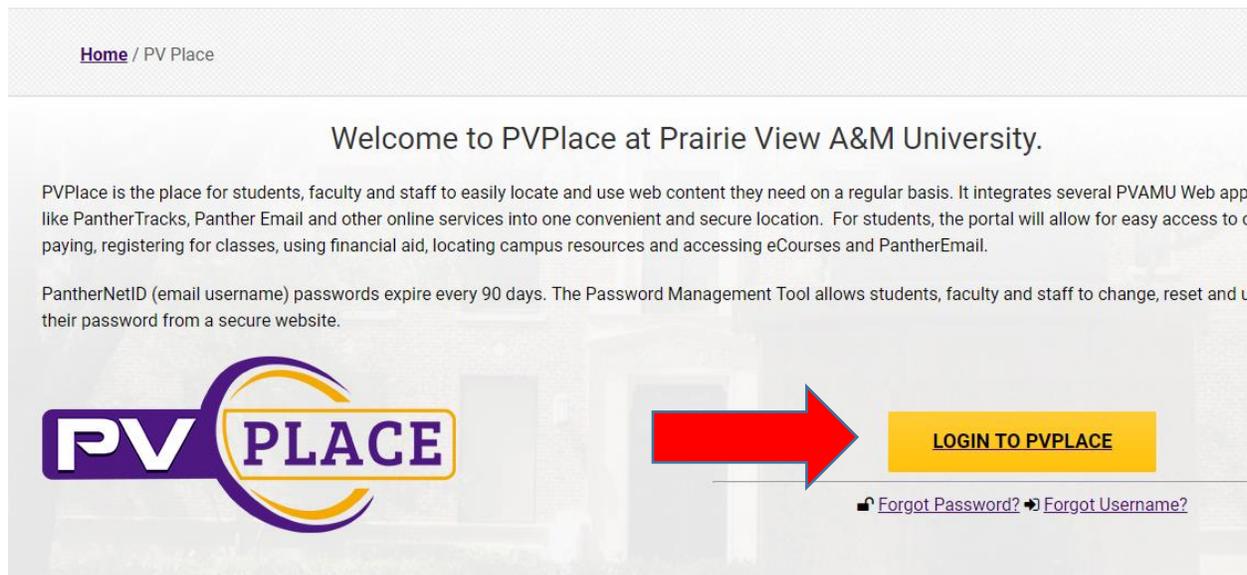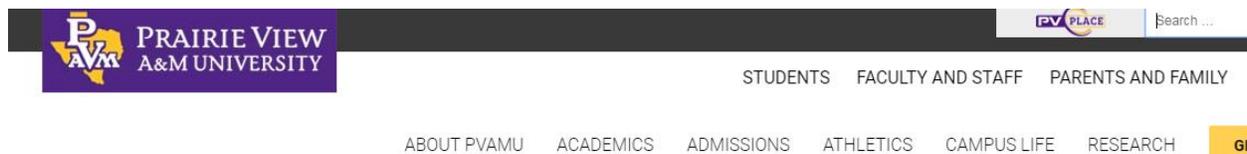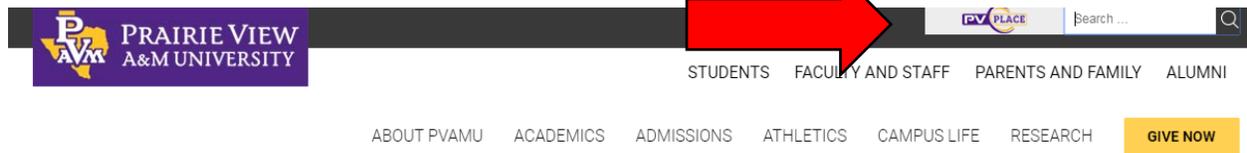# Save 4 Summer

-Go to www.pvamu.edu
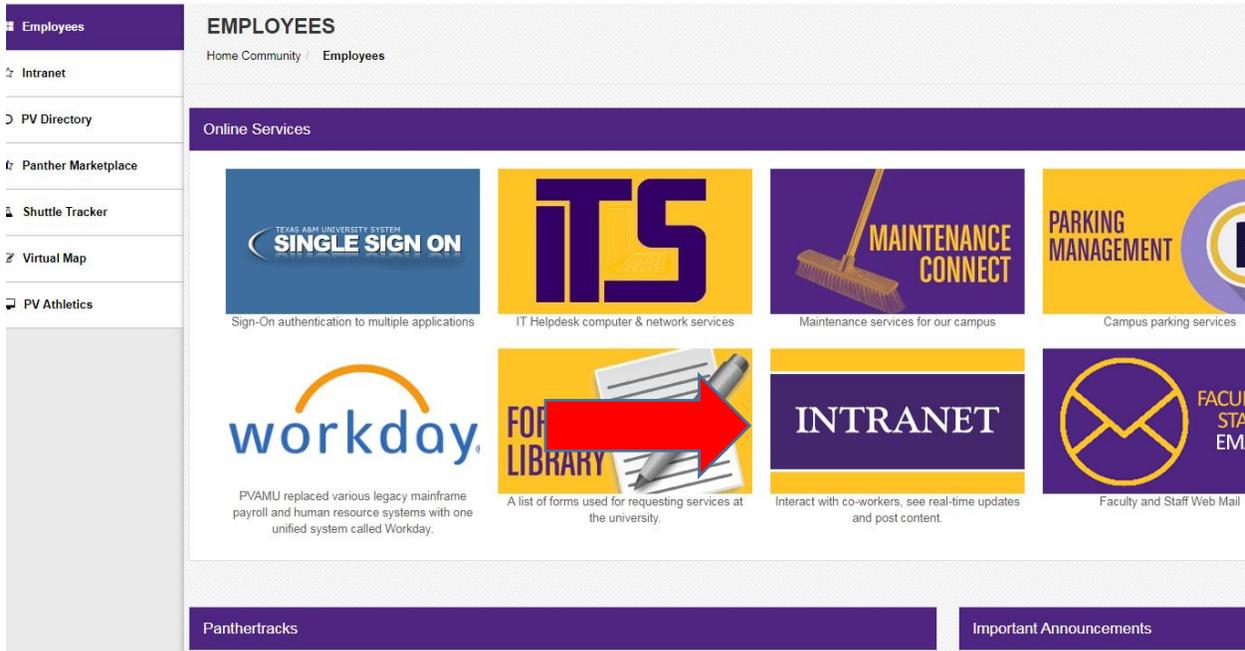
-Click, PV Place, in the top right corner of the home page.

-Next, Login to PVPLACE.

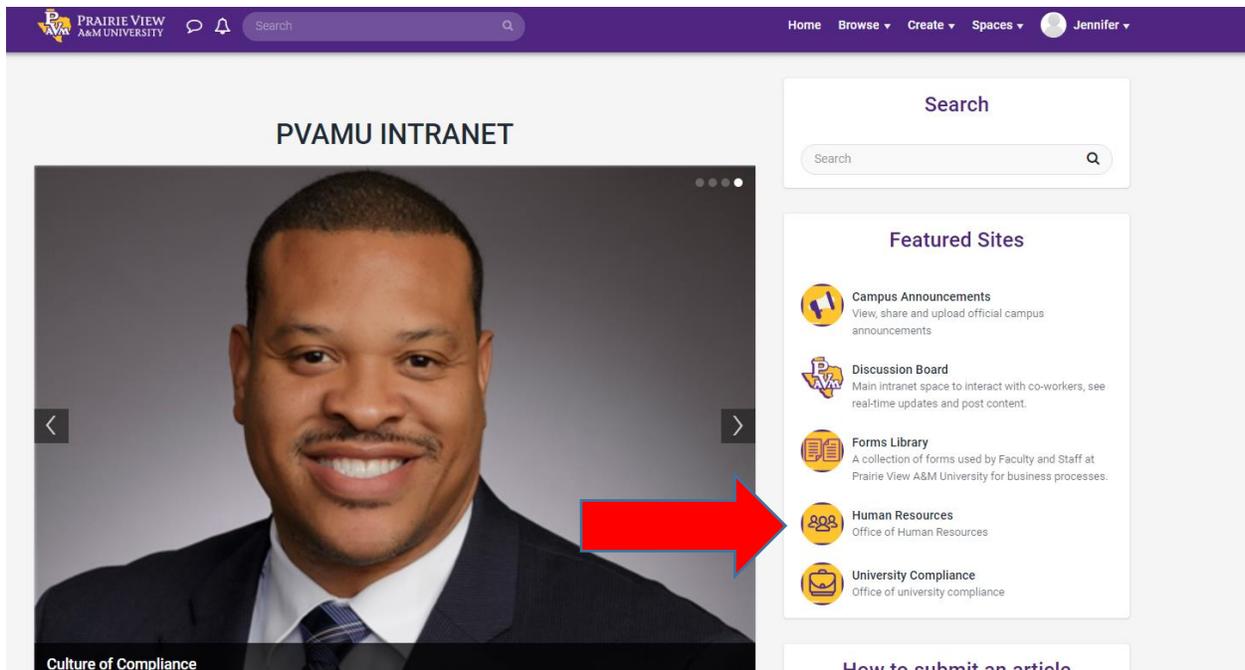Use your desktop username and password to login.

Click on INTRANET

-You will then select the Human Resources icon

Scroll down to the Payroll block and select.

Choose:

-Lastly, enter, sign and complete the required fields.
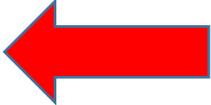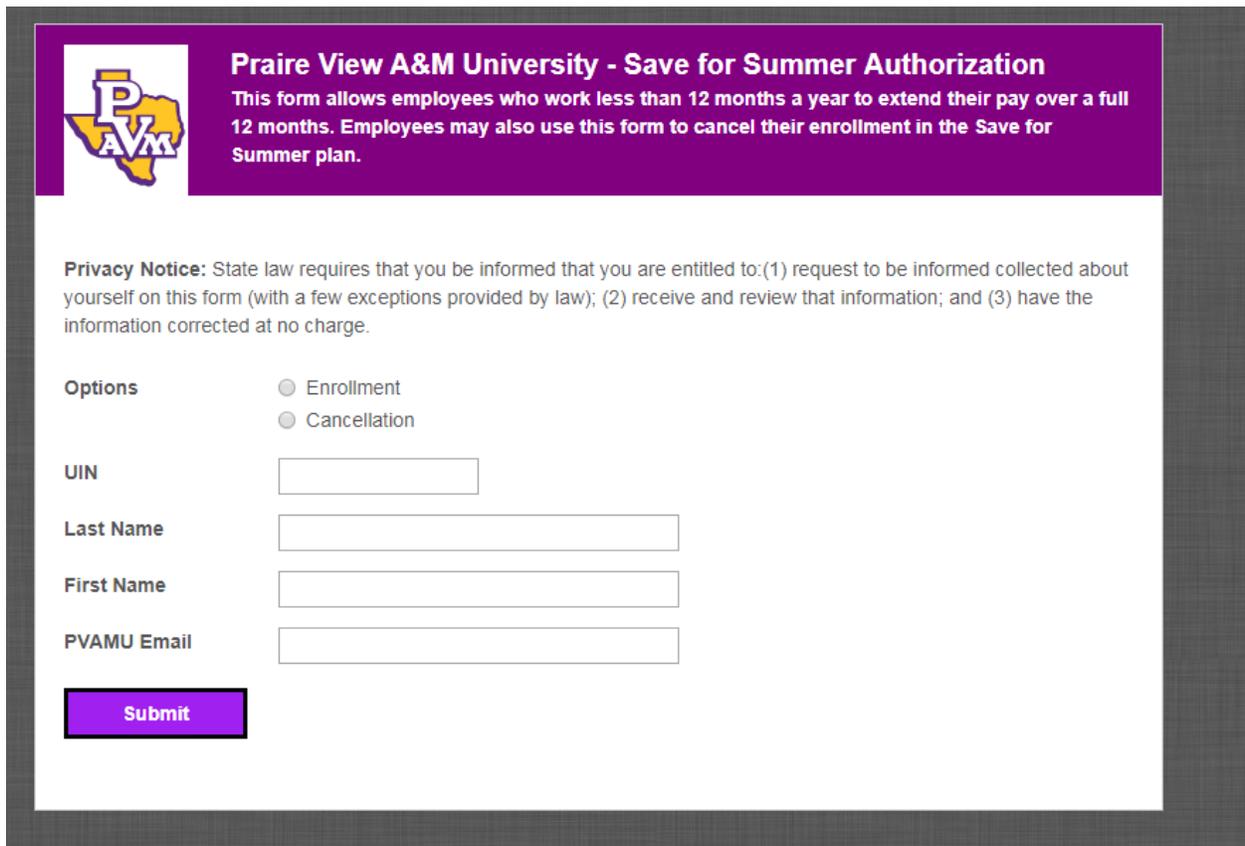
Praire View A&M University - Save for Summer Authorization
This form allows employees who work less than 12 months a year to extend their pay over a full 12 months. Employees may also use this form to cancel their enrollment in the Save for Summer plan.

Privacy Notice: State law requires that you be informed that you are entitled to:(1) request to be informed collected about yourself on this form (with a few exceptions provided by law); (2) receive and review that information; and (3) have the information corrected at no charge.

Options
- ○ Enrollment
- ○ Cancellation

UIN

Last Name

First Name

PVAMU Email

[Submit]

Payroll will process the form once submitted.