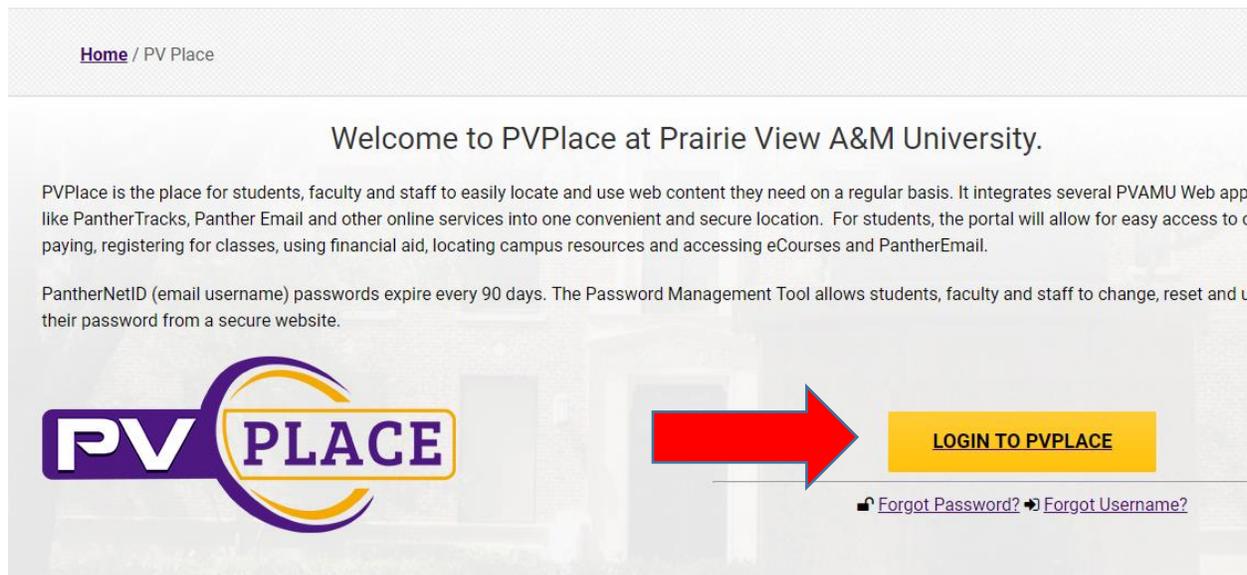
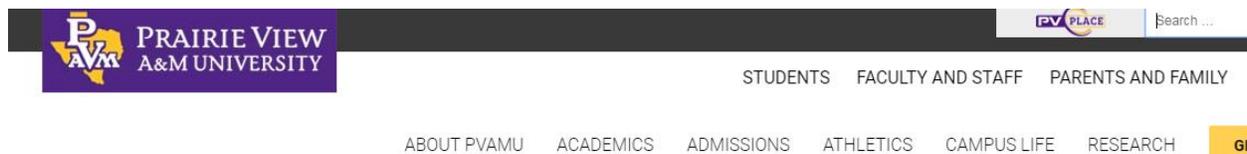
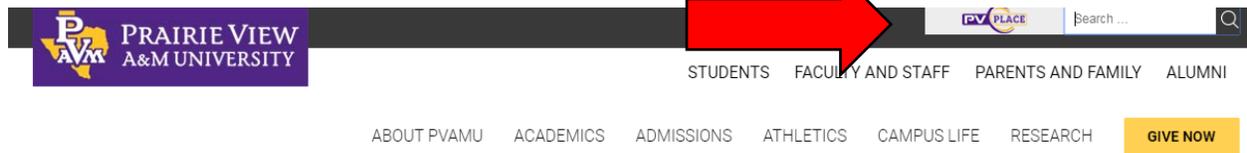


Save 4 Summer

-Go to www.pvamu.edu

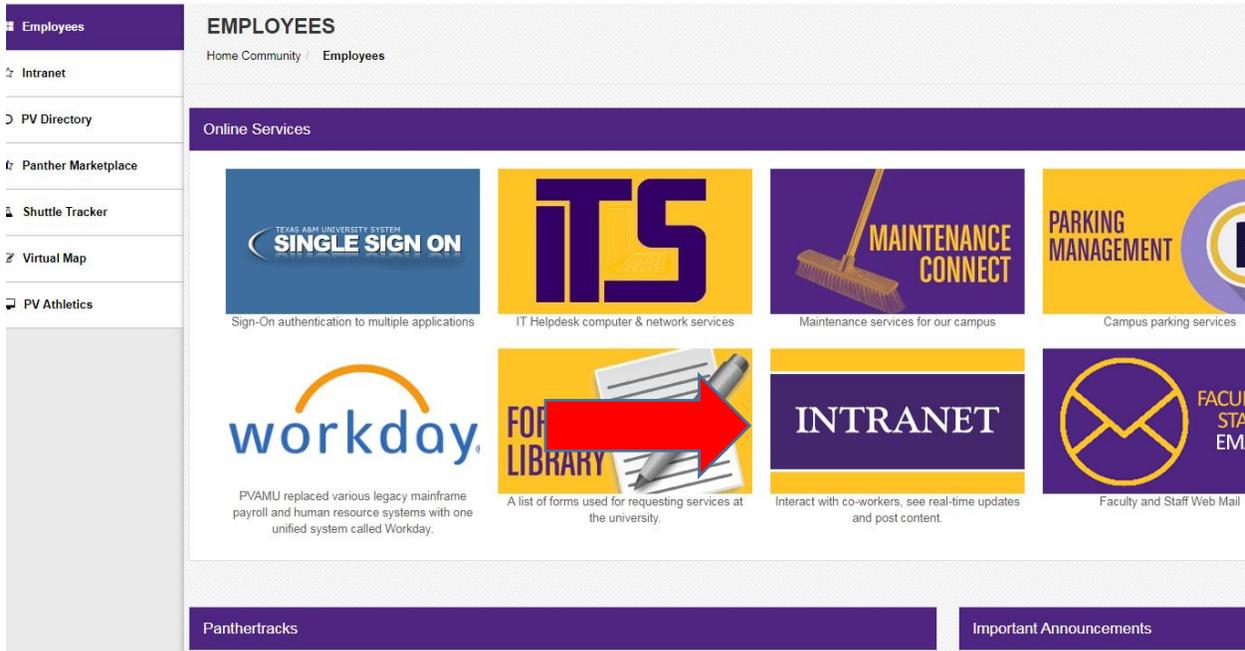
-Click, PV Place, in the top right corner of the home page.



-Next, Login to PVPLACE.

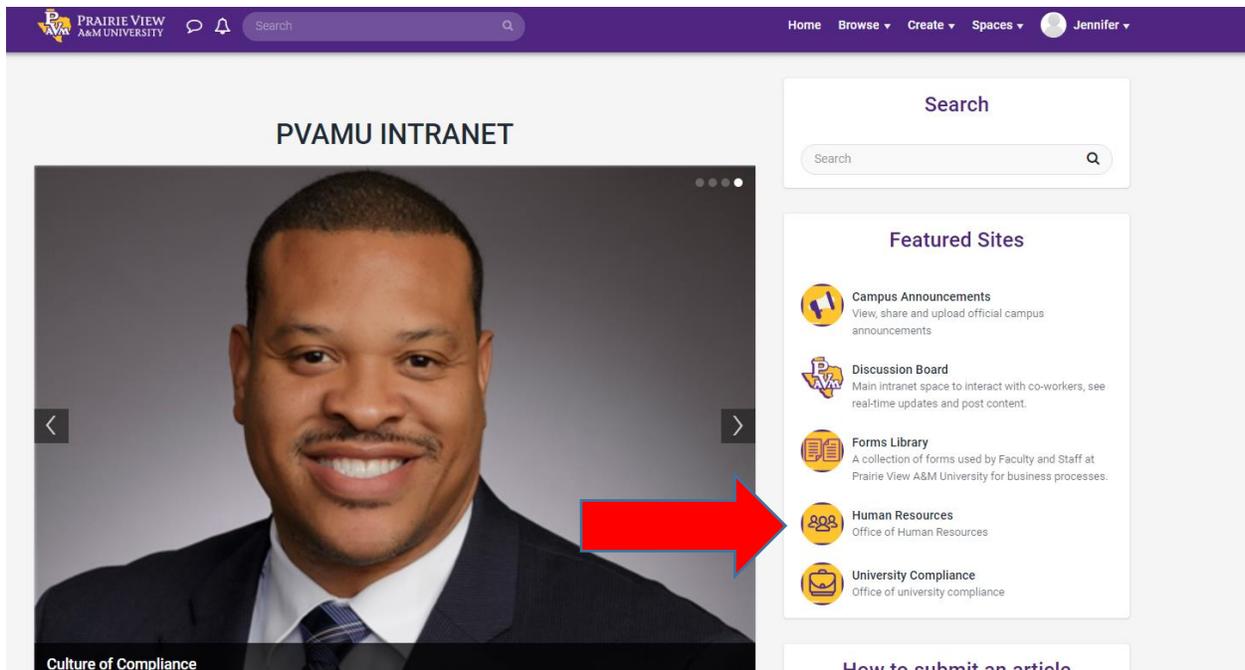
Use your desktop username and password to login.

Click on INTRANET



The screenshot shows the 'EMPLOYEES' section of the PVAMU intranet. A left-hand navigation menu includes 'Employees', 'Intranet', 'PV Directory', 'Panther Marketplace', 'Shuttle Tracker', 'Virtual Map', and 'PV Athletics'. The main content area is titled 'EMPLOYEES' and includes a breadcrumb trail 'Home Community / Employees'. Below this is a purple header for 'Online Services' containing eight service tiles: 'SINGLE SIGN ON' (Sign-On authentication), 'ITS' (IT Helpdesk), 'MAINTENANCE CONNECT' (Maintenance services), 'PARKING MANAGEMENT' (Campus parking), 'workday' (Unified HR system), 'FORMS LIBRARY' (List of forms), 'INTRANET' (Interact with co-workers), and 'FACULTY STAFF EMAIL' (Faculty and Staff Web Mail). A red arrow points to the 'INTRANET' tile. At the bottom, there are buttons for 'Panthertracks' and 'Important Announcements'.

-You will then select the Human Resources icon



The screenshot shows the 'PVAMU INTRANET' home page. The top navigation bar includes the university logo, a search bar, and user options for 'Home', 'Browse', 'Create', 'Spaces', and 'Jennifer'. The main content area features a large portrait of a man in a suit, with the caption 'Culture of Compliance' at the bottom. To the right is a 'Featured Sites' sidebar with icons and descriptions for 'Campus Announcements', 'Discussion Board', 'Forms Library', 'Human Resources', and 'University Compliance'. A red arrow points to the 'Human Resources' icon in the sidebar.

Scroll down to the Payroll block and select.

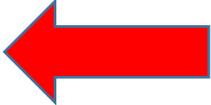
do not need to register ahead of time, but it does take the full 90 minutes.

Activity Email

ve Space

Launchpad

Employment Opportunities	Benefits	Leave	Training & Development
Resources	Compensation	Forms & References	Employee Relations Services
Student Employment	Payroll		



Choose:

PRAIRIE VIEW A&M UNIVERSITY Search

Human Resources › Payroll
Public Space

Payroll

[Payroll Services](#)

[Forms](#)

- [Save for Summer Authorization](#)

[Resources](#)

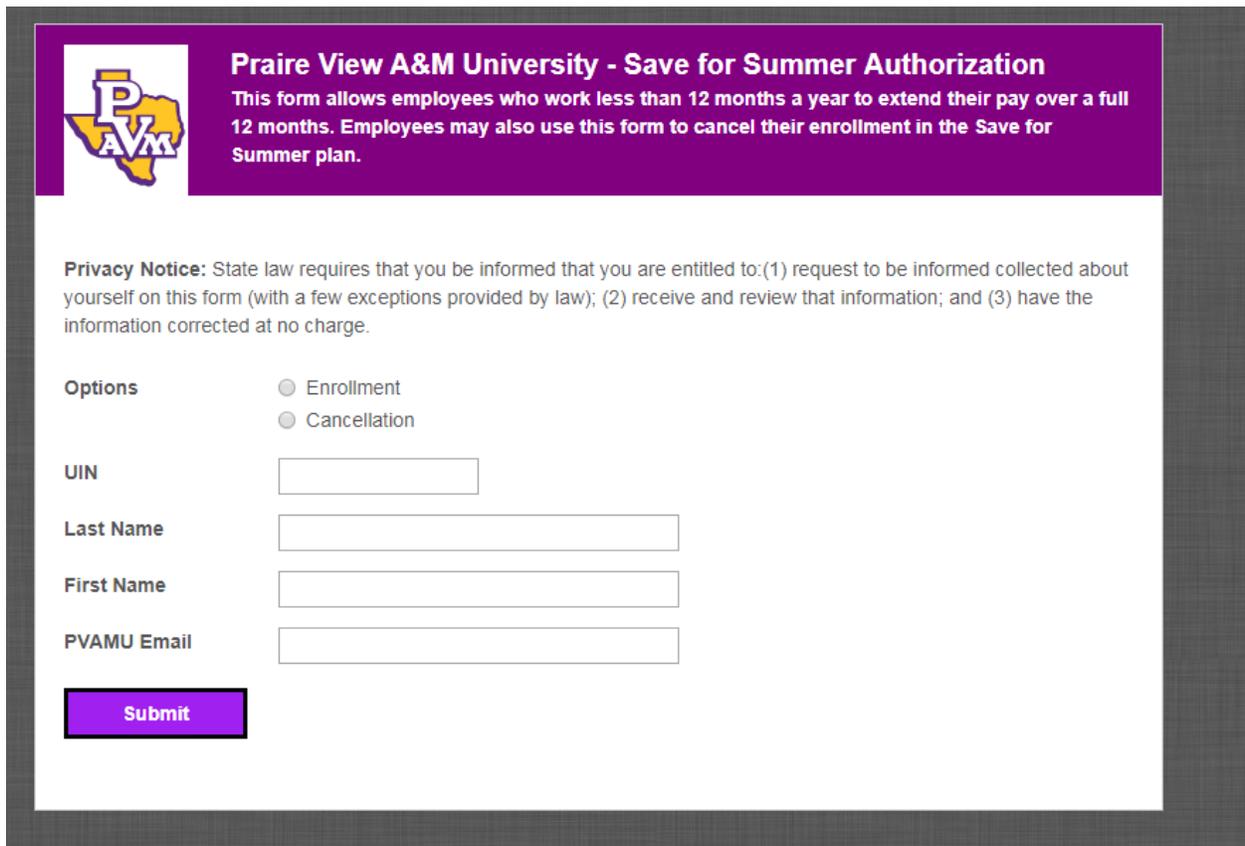
Physical Location

W.R. Banks Suite 115

Mailing Information

Payroll Services Prairie View A&M University
PO BOX 519, MS 1311
Prairie View, Tx 77446-0519
Fax: 936-261-1955
Phone: 936-261-1904
Email: payroll@pvamu.edu

-Lastly, enter, sign and complete the required fields.



Prairie View A&M University - Save for Summer Authorization

This form allows employees who work less than 12 months a year to extend their pay over a full 12 months. Employees may also use this form to cancel their enrollment in the Save for Summer plan.

Privacy Notice: State law requires that you be informed that you are entitled to: (1) request to be informed collected about yourself on this form (with a few exceptions provided by law); (2) receive and review that information; and (3) have the information corrected at no charge.

Options

Enrollment

Cancellation

UIN

Last Name

First Name

PVAMU Email

Submit

Payroll will process the form once submitted.