

REGISTRATION IN ABSENTIA

Registration in absentia is for students pursuing doctoral or master's degrees in academic disciplines. A student is required to be enrolled in the semester he/she intends to graduate. Registration in absentia is permitted *only* for a graduate student who has met all degree requirements, including successful defense of a thesis or dissertation, but did not graduate in the semester of completion.

The fee for registration in absentia is \$15.00 per semester for a Texas resident and \$17.50 for a non-resident student. Upon final approval by the Graduate School Dean, students are required to pay the applicable fees to the Treasury Services Office. The completed form and paid receipt must be submitted to the Office of the Registrar by the census date of the applicable semester.

To be complete	d by the stu	dent (Please type o	r print):				
Student Name:			Student ID:				
Degree and Prog	gram:						
Email:			Phone:				
In absentia reque	ested for the	following terms: Fa	all 20/ S _l	pring 20/	Summer 20_	_	
Request for:	Request for: Thesis Dissertation \square Other:						
Student signatur	e:		Date:				
APPROVAL	S:						
confirm that			defended his/her thesis				
						(date)	
Committee Chai	r:			Date:			
Department Head:				Date:			
Academic Dean:				Date:			
Graduate School	Dean			Date:			
C	tures are rec	quired before payn	nent of fees.		Office Use only: Staff	f initials	
Craduata Calcal							