Acknowledgement of Timeline for Master's Degree

Student Name: Student ID:

Email: Phone:

Degree: Program:

Department: College:

Time Limit on Work for Master's Degree and Revalidation of Courses

A student must complete the requirements for the master's degree within six consecutive years after the first date of enrollment in Graduate School. Credit for individual courses completed in residence between six and seven years before all requirements for the master's degree is completed may be re-validated by a special examination given by the department concerned. Courses completed in extension or at another institution beyond the time limit cannot be re-validated. A course in which a grade of "C" was earned cannot be re-validated. A re-validated course is valid as credit toward the master's degree only during the term in which it is re-validated.

Each department will have documentation in the master student's file of a signed acknowledgment by the student that credits older than a specific number of years will be considered expired.

Indicate if the program has a shorter term_____

I have read and accept this policy_____
(Print Graduate Student Name)

Graduate Student Signature_____, Date_____

Advisor/Coordinator: Signature & Date:

Department Head: Signature & Date:

Academic Dean: Signature & Date:

Graduate School Dean: Signature & Date: