



Prairie View A&M University FAMIS Access Request Form

NON- FISCAL Affairs Department Use ONLY

Name of Employee: _____ Employee UIN # : _____

Employee PVAMU Phone: _____

PVAMU Department Name: _____ Sub Department: _____

Campus Location (Bldg & Room): _____

Type of Access Needed. Choose one from drop down: _____

If new STUDENT operator, please enter birthdate: _____

Model Departmental Inquiry: Check the box for each system needed: FRS FFX SPR

All Non-fiscal Department will have the same screen access.

The Non-fiscal department FAMIS Users will only be permitted to access specific accounts which will be defined by specific attributes coded to all accounts.

Please note the specific attributes you request to Access

Executive Level: _____
Division: _____
College: _____
Department: _____
Sub Department: _____
Fund Group: _____

Approvals/Signatures

Requestor: _____ Date: _____

Department Head/ Supervisor: _____ Date: _____

PVAMU Controller: _____ Date: _____