

Schedule of 2009 – 2010 Biweekly Pay Periods

Please put the Time Traq Due Dates on your calendar as a reminder!

Payroll Period	FROM	THRU	TIME TRAQ DEPTS DUE DATE	PAY CALC DATE	PAY DATE
1	Sept 01	Sept 09	09/11	09/15	09/18/09
2	Sept 10	Sept 16	09/18	09/22	09/25/09
3	Sept 17	Sept 30	10/02	10/06	10/09/09
4	Oct 01	Oct 14	10/16	10/20	10/23/09
5	Oct 15	Oct 28	10/30	11/03	11/06/09
6	Oct 29	Nov 11	11/13	11/17	11/20/09
7	Nov 12	Nov 25	11/25	12/01	12/04/09
8	Nov 26	Dec 09	12/09	12/11	12/18/09
9	Dec 10	Dec 23	12/17	12/21	01/04/10
10	Dec 24	Jan 06	01/08	01/12	01/15/10
11	Jan 07	Jan 20	01/22	01/26	01/29/10
12	Jan 21	Feb 03	02/05	02/09	02/12/10
13	Feb 04	Feb 17	02/19	02/23	02/26/10
14	Feb 18	Mar 03	03/05	03/09	03/12/10
15	Mar 04	Mar 17	03/18	03/23	03/26/10
16	Mar 18	Mar 31	04/02	04/06	04/09/10
17	Apr 01	Apr 14	04/16	04/20	04/23/10
18	Apr 15	Apr 28	04/30	05/04	05/07/10
19	Apr 29	May 12	05/14	05/18	05/21/10
20	May 13	May 26	05/28	06/01	06/04/10
21	May 27	Jun 09	06/11	06/15	06/18/10
22	Jun 10	Jun 23	06/25	06/29	07/02/10
23	Jun 24	Jul 07	07/09	07/13	07/16/10
24	Jul 08	Jul 21	07/23	07/27	07/30/10
25	Jul 22	Aug 04	08/06	08/10	08/13/10
26	Aug 05	Aug 18	08/20	08/23	08/27/10
27	Aug 19	Aug 31	08/23	08/25	09/10/10

Time Traq Depts Due Date: The date that all departmental Time Traq approvals are required to be completed so Payroll Services can process the payroll.

Pay Cal Date: The date payroll is processed by TAMUS BPP

Pay Date: The date payroll will be paid and disbursed.

**** The Payroll Office will give email notification if there are any changes to the dates above****