

**H-1B APPLICANT INFORMATION SHEET**  
**THIS FORM MUST BE COMPLETED AND SIGNED BY THE H-1B APPLICANT**

The H-1B applicant must attach the following documents – All copies must be legible and unaltered:

- Copy of highest degree earned. If document is not in English, a certified English translation must be obtained with evidence that the degree is the equivalent to the U.S. degree required.
- Curriculum Vitae or Resume.
- Copies of all previous immigration documents issued since entry into the U.S. - to include passport, visa, I-94 card, Form I-20 and employment authorization documents.

**Please sign this document in blue ink – so that it is evident that the document is original.**

**APPLICANT INFORMATION**

Applicant Name : \_\_\_\_\_  
Date of Birth : \_\_\_\_\_ Sex: \_\_\_\_\_ Female \_\_\_\_\_ Male  
City of Birth : \_\_\_\_\_ Province of Birth : \_\_\_\_\_  
Country of Birth : \_\_\_\_\_  
Country of Citizenship : \_\_\_\_\_  
Home Country Address : \_\_\_\_\_

**HIRING DEPARTMENT**

Name of Hiring Department : \_\_\_\_\_  
Title of Offered Position : \_\_\_\_\_

**RESIDING IN THE UNITED STATES**

Are you currently residing in the United States: \_\_\_\_\_ Yes \_\_\_\_\_ No  
If Yes, U.S. Address : \_\_\_\_\_  
Telephone Number : \_\_\_\_\_ Email Address : \_\_\_\_\_  
Social Security Number : \_\_\_\_\_

If the extension of stay or change of status cannot be granted – list the U.S. consulate you want notified if the H-1B petition is approved:

City: \_\_\_\_\_ Province: \_\_\_\_\_ Country: \_\_\_\_\_

**CURRENT IMMIGRATION STATUS - If currently residing in the United States**

Current Immigration Status: Visa Type: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
Date Last Arrived in the U.S.: \_\_\_\_\_ Location: \_\_\_\_\_ Visa Type: \_\_\_\_\_  
Passport No: \_\_\_\_\_ Country of Issuance: \_\_\_\_\_  
Passport Issuance Date: \_\_\_\_\_ Passport Expiration Date : \_\_\_\_\_  
I-94 Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**IMMIGRATION HISTORY IN THE UNITED STATES**

List all prior periods of time and visa category in an immigration status in the United States:

Visa Type : \_\_\_\_\_ Dates of Authorized Stay : \_\_\_\_\_

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Have you ever filed an application for permanent residence or has anyone else ever filed an application for permanent residency on your behalf?  Yes  No

If Yes,  
Explain: \_\_\_\_\_

Have you ever been granted H-1B status?  Yes  No

If Yes, List all periods of time in H-1B status: \_\_\_\_\_

Have you ever been in removal, exclusion or deportation proceedings?  Yes  No

If yes, Explain : \_\_\_\_\_

Have you ever been denied the H-1B classification?  Yes  No

If yes, Explain : \_\_\_\_\_

**RESIDING OUTSIDE OF THE UNITED STATES**

Are you currently residing outside of the United States:  Yes  No

If Yes, List the U.S. consulate office to be notified if the H-1B petition is approved:

City : \_\_\_\_\_ Province : \_\_\_\_\_ Country : \_\_\_\_\_

Do you have a valid passport?  Yes  No

Home Country Address: \_\_\_\_\_

Telephone Number : \_\_\_\_\_ Email Address : \_\_\_\_\_

**DEPENDENT(S)**

Will dependent family members be listed on your Petition?  No  Yes

If Yes, List dependent(s) and submit a completed & signed Form I-539, copies of dependent(s) immigration documents and a filing fee in the amount of \$300.00. Attach copies of the principal's current immigration documents (passport, visa, I-797, I-94 card).

Name : \_\_\_\_\_ Relationship : \_\_\_\_\_

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Form I-539 and filing fee is not required if the dependent is not residing in the U.S. Dependents may apply for visas at the embassy with a copy of the approved H-1B petition.

**I certify that all information provided is true and all documents submitted for the processing of my H-1B application are exact copies of unaltered original documents.**

Printed Name : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_