To: Work-study Award Recipients  

From: Office of Student Financial Aid & Scholarships  

Re: Steps to View Financial Aid Work-Study Award  

1. Log into the student portal, “PV Place” at http://www.pvamu.edu/pvplace  
2. Click to enter Panthertracks  
3. Select: “Student” tab  
4. Select: “Financial Aid” tab  
5. Select: “Award” link  
6. Select: “Award for Aid year” link  
7. Select: Award Year and submit  
8. Select: “Award Overview” tab  
9. Scroll down to “Financial Aid for the Award Year 20xx-20XX”  

If you were awarded, you must accept the award. If you have “accepted” work-study it will be shown in the Financial Aid Award for the Award Year for the selected award year as “Federal or State Work-study”.  

- Confirm the semester allocation in the Financial Aid Award by Term for the selected award year.  
  - The awarded work-study amount (allocation) indicates the amount per semester the student may earn. Work-study students are not allowed to exceed the allocated funds for the semester.  
- All awards are subject to change based on any updates to the status or account. It is imperative that you check the awarded amount with every biweekly timesheet submission.  
- Work-study is paid in payroll earnings via a biweekly paycheck; these earnings are paid directly to the student and not deducted from the University invoice or bill.  

Questions about work-study awards should be directed to the Student Financial Aid & Scholarships Office in the Memorial Student Center; 3rd Floor.  

Questions about work-study positions or placement assistance should be directed to the Student Employment Office in the Harrington-Science building; Room 111.