



**C. Dependent Student's and Parent's Tax & Income Information**

1. Check if you and/or your parents are required to file a tax return. *If you are required to submit a 2015 IRS Tax Return Transcript, you may request one at <https://www.irs.gov/individuals/get-transcript>*

- You                       Parent(s)

2. Check **only** if you or your parent(s) will not file or are not required to file a tax return. If parent(s) are not required to file, attach a 2015 Verification of Non-filing Statement dated after October 1, 2016. You may request a 2015 Verification of Non-filing Statement from <https://www.irs.gov/individuals/get-transcript>. *If you are a student and did not file taxes for 2015, you are not required to submit a 2015 Verification of Non-filing Statement.*

- You                       Parent(s)

3. Funds **received** from child support and other untaxed income.

| Sources of Untaxed Income | 2015 Amount | Sources of Untaxed Income   | 2015 Amount |
|---------------------------|-------------|---|-------------|
| a. Child Support Received |             | d. Payments to tax-deferred savings plan (W2-Box 12,code D,E,F,G,H,S) |             |
| b. Disability Benefits    |             | e. Money received for student/parent                                  |             |
| c. Untaxed Pensions       |             | f. Other  |             |

4. If you or your parent(s) will not file and are not required to file a 2015 Federal Tax Return, list below the source and amount of any income earned in 2015. *(If you answered "Yes" to 2015 W-2 Issued, please provide a copy).*

| Sources | 2015 Amount | 2015 W-2 Issued Yes or No |
|---------|-------------|---------------------------|
|         |             |                           |
|         |             |                           |
|         |             |                           |

**D. High School Completion Status**

I've submitted my final High School transcript upon my admission to PVAMU. **(If checked, STOP here and proceed to Section E.)**

You must submit documentation of high school completion or an equivalent along with this worksheet.

Check the box of the document you will attach to this worksheet:

- High school diploma or high school transcript including graduation date
- A copy of the student's General Education Development (GED) certificate, an official GED transcript that indicates the student passed the exam, or a state-authorized high school equivalent certificate.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- Academic transcript of a successfully completed two-year program acceptable for full credit toward a bachelor's degree.
- For a homeschooled student from a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a homeschooled student from a state where state law does not require the student to obtain a secondary school completion for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

**E. Documentation of Identity/Statement of Educational Purpose**

In order to complete the Verification process, you will need to appear in person at your postsecondary institution and present your government issued ID (such as a driver's license, military ID, passport, etc.) and this verification worksheet to an institutionally authorized financial aid administrator. Your financial aid administrator will need to validate the statement below at the time of submission by maintaining a copy of your photo ID and by providing a signature and date. ***If you cannot appear in person to submit this worksheet, you will need to provide a copy of your government issued ID and this worksheet notarized by a public notary***

**Statement of Educational Purpose (In Person)**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational  
 Print Student's Name

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending \_\_\_\_\_ for 2017-2018.  
 (Name of Postsecondary Educational Institution)

|                     |      |   |      |
|---------------------|------|---|------|
| Student's Signature | Date | Financial Aid Administrator's Signature | Date |
|---------------------|------|---|------|

**Notary's Certificate of Knowledge (By Mail)**

State of \_\_\_\_\_ City/County of \_\_\_\_\_ On \_\_\_\_\_

Before me, \_\_\_\_\_ personally appeared, \_\_\_\_\_  
 (Notary's Name) (Printed Name of Signer)

And proved to me on the basis of satisfactory evidence of identification \_\_\_\_\_  
 (Type of Government-Issued Photo ID provided)

To be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal** \_\_\_\_\_  
 (Notary Signature) (Date Commission Expires)

**(Seal)**

**F. Sign this Worksheet**

Each person signing this form certifies that all information reported on it is complete and correct. Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.

|         |      |        |      |
|---------|------|--------|------|
| Student | Date | Parent | Date |
|---------|------|--------|------|