



Prairie View A&M University

A Member of the Texas A&M University System

2023 - 2024 Dependent Verification Worksheet – V5

Your application was selected for review in a process called Verification by the U.S. Department of Education. The financial aid program rule ((34 CFR, Part 668)) states that before awarding federal student aid, PVAMU may ask you to confirm the information reported on your Federal Application for Federal Student Aid (FAFSA). **Attach all other documents listed under unsatisfied “Student Requirements”** and submit them to the PVAMU Office of Student Financial Aid & Scholarships via **Panther Pass**. If there are differences between your application information and your financial documents PVAMU will need to make the necessary corrections.

A. Dependent Student’s Information

_____ Last Name	_____ First Name	_____ M.I.	_____ Panther ID #
_____ Street Address	_____ City	_____ State	_____ Zip
_____ Email address	_____ Telephone Number		_____ Date of Birth
			_____ Cell Phone Number

B. Dependent Student’s Family Information

List below the people in your parent’s household. Include:

- **Yourself**
- **Your parent(s), step-parents, and any siblings**, if your parents will provide more than half of their support from July 1, 2023 through June 30, 2024, or if the sibling would be required to provide parental information if they were completing a FAFSA for 2023-2024, even if they do not live with you.
- Other people if they now live in your parent’s household and they provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.

In the ‘College’ column: Include the name of the college for all household members who will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2023 and June 30, 2024. If your parent is in college, do not list the name of the college. *If more space is needed, attach a separate page with your name and student id number at the top.*

Full Name	Age	Relationship	College
		<i>Self</i>	<i>PVAMU</i>
		<i>Parent 1 in household</i>	<i>N/A</i>
		<i>Parent 2 in household</i>	<i>N/A</i>

C. Dependent Student's and Parent's Tax & Income Information

1. STUDENTS ONLY: Did you (the student) file a 2021 Tax Return?

☐ Yes You are required to use the IRS Data Retrieval Tool (DRT) to transfer your income information into the FAFSA, OR you must submit to the financial aid office a **2021 IRS Tax Return Transcript** OR **SIGNED IRS Form 1040** with **ALL** applicable schedules (schedules 1, 2, and 3). To use the DRT, log into FAFSA.gov and go to the finances section. If you are not able to use the DRT you may request a tax return transcript at <https://www.irs.gov/individuals/get-transcript>. **Request the "Return Transcript"** and NOT the "Account Transcript" or call 1-800-908-9946 to request a transcript by phone. You should receive it within 10 business days from receipt of telephone request.

☐ No, and I was not required to file a 2021 tax return. *Please indicate W2 source and amount or select box under W2 source and amount in Question 3.

2. PARENTS ONLY: Did you (the parent(s)) file a 2021 Tax Return?

☐ Yes You are required to use the IRS Data Retrieval Tool (DRT) to transfer your income information into the FAFSA, OR you must submit to the financial aid office a **2021 IRS Tax Return Transcript** OR a **SIGNED IRS Form 1040** with **ALL** applicable schedules (schedules 1, 2, and 3). To use the DRT, log into FAFSA.gov and go to the finances section. If you are not able to use the DRT you may request a tax return transcript at <https://www.irs.gov/individuals/get-transcript>. **Request the "Return Transcript"** and NOT the "Account Transcript" or call 1-800-908-9946 to request a transcript by phone. You should receive it within 10 business days from receipt of telephone request.

☐ No, and I was not required to file a 2021 tax return. *Please indicate W2 source and amount or select box under W2 source and amount in Question 3.

You are required to attach a **2021 Verification of Non-filing Statement** dated after October 1, 2022. You may request a **2021 Verification of Non-filing Statement** from <https://www.irs.gov/individuals/get-transcript>

3. If you or your parent(s) did not file a 2021 Federal Tax Return, list below the source and amount of any income earned from work in 2021. If you answer "Yes" to having a **2021 W-2 Issued**, please provide a copy. If you do not have copies, request a Wage and Income Transcript from <https://www.irs.gov/individuals/get-transcript>.

Sources	2021 Amount	2021 W-2 Issued Yes or No

☐ I, the Student, did not work in 2021 ☐ I, Parent 1, did not work in 2021 ☐ I, Parent 2, did not work in 2021

D. Documentation of Identity/Statement of Educational Purpose

In order to complete the Verification process, you will need to appear in person at the PVAMU Office of Financial Aid and Scholarships with **a copy of your unexpired government issued ID** (such as a driver's license, military ID, passport, etc.) and submit this verification worksheet. Your financial aid administrator will need to validate the statement below at the time of submission by maintaining a copy of your photo ID and by providing a signature and date.

Statement of Educational Purpose (In Person)

I certify that I _____ am the individual signing this Statement of Educational
Print Student's Name

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ for 2023 -2024.
(Name of Postsecondary Educational Institution)

Student's Signature

Date

Financial Aid Administrator's SignatureDate

Notary's Certificate of Knowledge (By Mail)

If you cannot appear in person to submit this worksheet, you will need to take your unexpired government issued ID and this worksheet to a public notary. You will then need to submit this to us along with a scanned copy of the same ID.

State of _____ City/County of _____ On _____

Before me, _____ personally appeared, _____
(Notary's Name) (Printed Name of Signer)And proved to me on the basis of satisfactory evidence of identification _____
(Type of Government-Issued Photo ID provided)

To be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____
(Notary Signature) (Date Commission Expires)**(Seal)****F. Sign this Worksheet (DO NOT TYPE SIGNATURES)**

Each person signing this form certifies that all information reported on it is complete and correct. Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.

Student

Date

Parent

Date

Office of Student Financial Aid & Scholarships
P.O. Box 519, Mail Stop #1005
Prairie View, Texas 77446
Phone (936) 261 – 1000