



STEPS TO SIGN A MASTER PROMISSORY NOTE


Before you can receive disbursement of a Direct Loan, you must first sign a Master Promissory Note (MPN).

Step 1: Go to <http://studentloans.gov>

Step 2: Click the **LOG IN** button; the borrower must log in with their FSA ID



Step 3: Select the type of *Master Promissory Note* to complete

 Complete Loan Agreement (Master Promissory Note)

MPN for Subsidized/Unsubsidized Loans

Use this MPN for Direct Subsidized or Direct Unsubsidized Loans available to eligible undergraduate or graduate/professional students.

START

PLUS MPN for Graduate/Professional Students

Use this MPN for Direct PLUS Loans available to eligible graduate/professional students. Students must be logged in with their own FSA ID.

START

PLUS MPN for Parents

Use this MPN for Direct PLUS Loans available to eligible parents of eligible dependent undergraduate students. Parents must be logged in with their own FSA ID.

START

Complete steps 1-4 (shown below)

1 Information 2 References 3 Review & Edit 4 Sign & Submit

Step 4: Confirmation

- ✓ Print and keep completion records of your MPN.
- ✓ Confirmation of completion will be sent electronically to the PVAMU financial aid office.
- ✓ Requirements for MPNs will be satisfied within 2-3 business days.
- ✓ Please note: 1st time freshman will have a 30-day delay on their first sub/unsub loan disbursement.