**Grievance Policy Form**

**Prairie View A&M University**

**Roy G. Perry College of Engineering**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Classification: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State your grievance in detail, including the date, fact(s) causing grievance.

Identify other individuals (employees, students, etc) with personal knowledge of your grievance.

State briefly your efforts to resolve this grievance.

Describe the remedy or solutions you would like.

***NOTE: Please attach any supporting documentation that you would like considered in the decision surrounding your formal grievance (tests, notes, emails, etc.)***