

ECE Faculty Meeting

May 16, 2018

Agenda

- End of Semester Wrap-up
- Summer/Fall Schedule
- Technology Closure and Impact on ECE
- Open Discussion
- Fall Faculty contracts will be signed at this meeting

Actions

- Submit ABET Assessment Reports to Mrs. Kennerson
- All of the student's work should be evaluated in TaskStream
- Excel copy of student grades submitted to Dept - Record retention policy –

Appeals

- Appeals for grades
- Need consistency when the same course is taught by different faculty.

Two new faculty positions

- 2 new assistant track faculty positions
 - Computer Engr
 - EE Power
 - Staff and temp.

Course Schedule

- Summer Schedule is posted
 - HB2504 syllabus posted: [HB2504 Template – Course Syllabus](#) (sample: [Syllabus Template](#))
 - Office hours
 - On syllabus
 - Posted online
 - Posted on door
 - Need an instructor for Control systems
- Fall schedule is posted (will be tweaked)
 - Team up to make the syllabus

Technology Closure and Impact on ECE

- [12.01 Academic Freedom, Responsibility and Tenure](#)
- 9.3.3
Faculty members who are being considered for termination on the basis of a bona fide financial exigency or a program termination or reduction should be given opportunities for appointment in related areas at their system academic institution provided:
 - (a) they are qualified professionally to teach in those areas;
 - (b) positions are available; and
 - (c) the affected dean and department head or director concur.

Fall Faculty contracts will be signed at this meeting

- Faculty Expectations for Fall 2018-Spring 2019- performance reviews in May
- Update your focus area and meet with me to discuss.
- Sign Fall contracts once Expectations are received.

Open Forum