



SELECTION OF THESIS/DISSERTATION/DOCTORAL PROJECT COMMITTEE

In consultation with the qualified graduate faculty member, the graduate program coordinator, the department head, and the student selects a committee chair. The committee chair and the student then collaborate to identify the members of the committee. All members of a dissertation advisory committee must have graduate faculty status at Prairie View A&M University. Students should consult with their committee chair regarding any outside committee members who are not graduate faculty at PVAMU.

Please submit this form to the Office of Graduate Studies once a student's dissertation committee has been identified. Form must be typewritten.

I hereby agree to serve as a member of the Thesis/Dissertation/Doctoral Project committee for the following student:

Student Name:
(Please Type)

Student ID:

The student is in pursuance of graduate study in the following program:

Degree and Program:
(E.g. MS Educational Leadership)

Minor or Concentration:
(If Applicable)

Committee Member Name	Signature	Discipline Represented
	Chairperson	

Approvals:

Department Head:

Date:

Academic Dean:

Date:

Dean for Graduate Studies:

Date:

THESIS/DISSERTATION/DOCTORAL PROJECT FINAL DEFENSE/ORAL EXAMINATION EVALUATION

All graduate students required to submit a thesis, dissertation, or doctoral project as a degree requirement must also orally defend their research. The evaluation forms should be collected by the committee chair and submitted to the respective department with the approved, fully edited thesis, dissertation, or doctoral project, Turnitin report, and signed Approval of Thesis/Dissertation/Doctoral Project form.

Please Type or Print.

Student Name:

Student ID:

Degree: MS

PhD

Program:

Date of Defense:

Title of Thesis/Dissertation/Doctoral Project:

Category	Pass	Fail	Comments
Research Questions/Introduction			
Literature Review			
Theory			
Methodology			
Analysis/Presentation of Results			
Discussion/Implications			
Quality of Writing			
References and Citations			
Oral Presentation			
Overall Rating	Pass	Fail	

Additional Comments and/or Recommendations:

Committee Member Name: _____
 (Please Print)

Signature: _____

Rubric for Successful Thesis/Dissertation/Doctoral Oral Examination

Category	Considerations for Ratings
Research Questions/Introduction	Clear introduction of the problem; provides justification for the study; clarifies questions and provides a clearly articulated and defensible hypothesis
Literature Review	Identifies relevant research and literature; well-organized and timely critique
Theory	Uses theory, if applicable, to generate the hypothesis or to make the problem area more clear
Methodology	Identifies appropriate methods and techniques; identifies any limitations, and a clear plan for analysis
Analysis/ Results	Clearly align with hypothesis and methodology; results are presented visually (e.g. tables and figures) and clearly summarized
Discussion/Implications	Clear summary of key insights gained; clarifies how findings and hypothesis advance the field; new knowledge is discussed along with implications of findings for theory, future research
Quality of Writing	Well-organized; cohesive; free of mechanical and grammatical errors
References and Citations	Appropriate use of references and in-text citations
Oral Presentation	Responses are well-poised and demonstrated knowledge of field of study; answers questions accurately, able to clarify concerns in the document; articulate with appropriate word choice; body language is confident and professional; ability to maintain eye contact and poise; responsive to feedback
Overall Rating	

FINAL APPROVAL OF THESIS/DISSERTATION/DOCTORAL PROJECT

After the master's or doctoral student's committee has approved the dissertation and appropriate revisions have been made the *Approval of Thesis/Dissertation/Doctoral Project* form must be submitted to the Office of Graduate Studies for a final review of formatting standards. **This form MUST be accompanied by the final, full-edited thesis, dissertation, or doctoral project, the *Thesis/Dissertation/Doctoral Project Final Defense Examination* form, and a plagiarism certification that confirms it has been checked with a maximum similarity percentage of 10% or less, or a percentage that is acceptable to each College in collaboration with Graduate Studies.** After approval by the Dean for Graduate Studies, students may submit approved manuscript for binding. The form must be typewritten.

The deadline for submission of all required documents is four (4) weeks prior to the last day of classes in the semester of intended graduation. A student who does not meet the submission deadline will be required to register in absentia as well as reapply for graduation in the following semester.

Student Name:

Student ID:

Email:

Phone:

Degree & Program:

Title of Thesis/Dissertation/Doctoral Project:

Approvals (Please Print or Type):

Committee Chairperson:

Signature:

Date:

Committee Member:

Signature:

Date:

Committee Member:

Signature:

Date:

Committee Member:

Signature:

Date:

Department Head:

Signature:

Date:

Associate Dean:

Signature:

Date:

Academic Dean:

Signature:

Date:

Dean for Graduate Studies:

Signature:

Date: