

**Prairie View A&M University
Whitlowe R. Green College of Education
Department of Curriculum and Instruction**

ADVISEMENT & REGISTRATION

Each student will be assigned an academic advisor based on their concentration. Students will meet with their assigned advisor each semester to plan for the next semester's coursework and to review their academic progress. The advising process is in place to build strong connections between the advisor and the student. It serves as a link for the student to discuss not only their academic goals, but their future career goals as well. It provides an opportunity for the advisor to monitor and track the student's progress as they matriculate through the teacher education preparation program and through each transition point on the way towards certification.

Questions pertaining to your specific degree plan, coursework sequences, or transfer credits should be directed to your assigned academic advisor. By meeting with your academic advisor every semester, you will ensure your timely progression towards meeting all transition points and requirements for graduation and certification.

Notices are posted around the Department of Curriculum and Instruction and the College of Education regarding the registration dates. These dates are also posted on the academic calendar online. It is recommended that the student register as early as possible within the specified given dates for registration as this affords you the most options for course availability.

ITEMS NEEDED TO MEET WITH YOUR ADVISOR REGARDING REGISTRATION

1. Latest transcripts from Panthertracks or other college/university to show transferred courses.
2. Updated degree plan.
3. Prepare a listing of courses you wish to enroll in on a Banner Registration form.
4. Any substitution forms (if applicable).

NOTE: It is the student's responsibility to contact their advisor when they need or want assistance. It is also the student's responsibility to review their own personal progress periodically to ensure they are conforming to the policies and procedures set forth in the College of Education and the University as a whole.

Ultimately, the **STUDENT** is responsible for their successful progression through the teacher education program. If you do not understand the requirements for your program, please check with your academic advisor or the Department Head of Curriculum and Instruction.