Welcome Terence Hicks. You are logged in with Department View.

Thursday, August 29, 2013

View/Edit Posting - Professor and Dean

Applicants

Posting Specific Questions

Disqualifying Points

Hiring Proposal(s) for Notes

Posting

History

Posting number: 0601408

POSITION INFORMATION

Classification title: Professor and Dean

Title Code: 7101

Percent Employee: 100

PIN #: 02361

Job Category: Faculty

Minimum Salary or Hourly Rate (Applicant View): Commensurate with experience

Salary Range:

DEPARTMENT INFORMATION

Department: Coll. Education

Department address: Delco bldg., Whitlowe R. Green College of Education, Room 302G

Work address, if different from department address:

Contact(s): Traci G. Chernosky

Creator's Phone/Extension: 936-261-2175

Creator's PVAMU Email: tgchernosky@pvamu.edu

Contact fax: 936-261-2175

Departmental users with permission to access position information (include all departmental HMs and contacts accessing this position): McFrazier, Michael

Smith, Emma

Davis, Michelle

Chernosky, Traci

POSTING TEXT

Job summary/basic function: The Dean reports to the Provost and Senior Vice President for Academic Affairs and provides academic and administrative

https://jobs.pvamu.edu/userfiles/jsp/shared/generalFunctionArea/TabbedObjectDetails.jsp?... 8/29/2013
leadership for the College. The Dean serves as the chief administrative officer of the teaching, research, and service programs of the College which offers graduate and undergraduate programs through the Department of Educational Leadership and Counseling, Department of Curriculum and Instruction, Department of Health and Human Performance and Alternative Teacher Certification. The WRGCOE offers a total of four bachelor's degrees, eleven master's and one doctorate. The College is NCATE accredited and has a noted track record of preparing diverse educational leaders for K-12 schools in the State of Texas and beyond.

Minimum Education Requirements: Doctoral degree in an Education specialty or related specialty

Preferred Education Requirements: Earned Doctorate degree from a regionally accredited institution.

Minimum Experience, Knowledge, Skills & Abilities:

Level and type of experience needed: Please indicate the specific job experience that a new employee should bring to this position. For example, "accounting experience in an education environment" vs. "accounting experience". Be sure that the experience stated is what is actually required by the job, not what is preferred.

Seven to ten years accomplished academic experience in teaching, research, and service in a mid-level or higher administrative position; excellent skills in speaking, listening, and writing; documented success in acquiring outside funding; a record of high integrity and effective problem solving skills; and a commitment to access and opportunity.

Preferred Experience Requirements:

Demonstrated experience on both a secondary and on higher education level.

Required Certification(s)/License(s) - None

Work Schedule (for week): Generally, Monday - Friday 8 a.m. - 5 p.m., may include some evenings and weekends as required

College/Division: Education

Name of employee replacing: Lucian Yates, III

Posting date: 03-28-2013

Closing date: 04-30-2013

Employment Type: Regular F/T

Search Committees:

Search Committees are required for all positions of director level or higher, tenure and tenure track faculty positions. Please list each member of the Search Committee, including the Search Chair. List each member's Professional Area/Department, Gender and Ethnicity. Faculty Search Committees should consist of a minimum of 5 committee members.

Please list any questions you would like to ask all applicants who apply

https://jobs.pvamu.edu/userfiles/jsp/shared/generalFunctionArea/TabbedObjectDetails.jsp?... 8/29/2013
to this posting:

Minimum screening questions, etc.

Type of Position: A&P

Pass message:

Thank you for your interest in this position. The screening and selection process is currently underway and will continue until a successful candidate is chosen. Should review of your qualifications result in a decision to pursue your candidacy, you will be contacted.

Fail message:

Thank you for your interest in this position. Based on your responses to the questions on the employment application, you do not meet the minimum qualifications for this position. Please do not let this discourage you from applying for other positions that interest you.

Application types accepted:

Faculty Application

Special instructions to applicants:

All positions at Prairie View A&M University are classified Security Sensitive; therefore, requiring a background check.

Interested applicants will be required to attach a letter expressing their interest, a curriculum vitae, five letters of professional recommendation with contact information, copy of official transcript, a statement of teaching and management philosophies, and a list of published articles/books and presentations to the online application to be fully considered.

Documents must be attached in the order listed below when applying to this position:

- Cover letter
- Curriculum Vitae
- Teaching & Management Philosophies
- Professional Recommendation Letter 1
- Professional Recommendation Letter 2
- Professional Recommendation Letter 3
- Professional Recommendation Letter 4
- Professional Recommendation Letter 5
- Copy of official transcript (e-transcripts will be accepted)
- List of published articles

If you should need assistance attaching these documents to your application please contact the Office of Human Resources on or before the closing date indicated above at 936-261-1730 or jobs@pvamu.edu. To be considered, even if you are a current or former employee, or current or former student of PVAMU, all required documents must be attached at the time your online application is submitted.

All degrees must be from an accredited college or university.

If the educational transcript is from a foreign institution, a professional agency evaluation from the approved agency list is required to verify United States' educational equivalence.

Acceptable international evaluation services include:

Global Credential Evaluators (www.gcevaluators.com)
Span Tran Educational Services (www.spantran-edu.com)
SDR Educational Consultants (www.sdr.netfirms.com)
Educational Credential Evaluators (www.ece.org)
World Education Services (www.wes.org)
Josef Silny & Associates (www.jsilny.com)
International Education Research Foundation (www.ierf.org)

University Web Page & TWC
Chronicle of Higher Education
HigherEdJobs.com
chron.com (Houston Chronicle)

Josef Silny & Associates (www.jsilny.com)
International Education Research Foundation (www.ierf.org)
University Web Page & TWC
Chronicle of Higher Education
HigherEdJobs.com
chron.com (Houston Chronicle)

If you plan to advertise externally, indicate the advertising sources:

Please choose other advertising sources:

Please list any other advertising sources you would like to use:

Cover Letter
Curriculum Vita
List of Published Articles
Recommendation Letter 1
Recommendation Letter 2
Recommendation Letter 3
Teaching Philosophy & Methods
Copy of Official Transcript(s)
Recommendation Letter 4
Recommendation Letter 5

Required Applicant Documents:
Optional Applicant Documents:
Verbal Skills
Written Skills
Computer Skills:
Good
Excellent
Excellent

*Required information is denoted with an asterisk.

<< RETURN TO PREVIOUS  CONTINUE TO NEXT PAGE >>
SAVE AND STAY ON THIS PAGE

CANCEL  VIEW POSTING SUMMARY >>