

Prairie View A&M University

Whitlowe R. Green College of Education

Student Teaching

University Supervisor

Field Supervisor Standards

Training for Field Supervisors

TEA Expectations

- Address the items in the Standards
- Provided annually
- The EPP is responsible for maintaining verification of annual field supervisor training. Verification documentation must be available for compliance audit purposes.

University Supervisor Qualifications

Texas Administrative Code 228.2 (10)

Field Supervisor —

A certified educator, hired by the educator preparation program, who preferably has advanced credentials, to observe candidates, monitor his or her performance, and provide constructive feedback to improve his or her professional performance.

Standards for Field Supervisors

- I. Has theoretical and practical knowledge of teaching and learning for both adults and children.**
 - Understands adult learning
 - Recognizes the range of learning and performance problems and successes
 - Provides specific strategies to overcome learning and performance problems and encourage successes
- II. Understands the theoretical and practical aspects of mentoring, observation of novice educators, and providing feedback.**
 - Stays in frequent contact with the novice
 - Provides feedback on observations in a timely manner
 - Provides specific feedback statements to the novice for professional improvement or growth
 - Leads novice educator in reflection of his or her performance

Standards for Field Supervisors

III. Understands the functions and methods of K-12 public and private schools.

- Understands the time constraints on teachers and administrators
- Understands school schedules
- Understands school priorities
- Familiar with various curricula for K-12 schools
 - Familiar with various methods of lesson planning and development
 - Familiar with various student assessment strategies for diverse students
- Familiar with various teaching strategies in K-12 schools for diverse students

Standards for Field Supervisors

IV. Is responsible in executing his or her professional responsibilities.

- Includes the mentor or cooperating teacher in observation and feedback
- Provides a copy of the completed evaluation to the novice, the mentor or cooperating teacher, the campus administrator and the educator preparation program in a timely manner
- Provides all data required by the Texas Education Agency (TEA) in a timely manner.
- Exhibits flexibility when necessary

The Educator Preparation Program (EPP) is responsible for maintaining verification of annual field supervisor training. Verification documentation must be available for compliance audit purposes.

Responsibility for Field Supervisors

Texas Administrative Code - 228.35(f)

On-Going EPP Support. Supervision of each candidate shall be conducted with the structured guidance and regular ongoing support of **an experienced educator who has been trained as a field supervisor**. The **initial contact**, which may be made by **telephone, email, or other electronic communication**, with the assigned candidate must occur within the **first three weeks of assignment**. The field supervisor shall document **instructional practices observed**, provide **written feedback** through an **interactive conference with the candidate**, and provide a copy of the **written feedback to the candidate's campus administrator**. **Informal observations and coaching** shall be provided by the field supervisor as appropriate.

Responsibility for Field Supervisors

Texas Administrative Code - 228.35(f)

- (1) Each observation must be **at least 45 minutes** in duration and must be conducted by the field supervisor.
- (2) An educator preparation program must provide **the first observation** within the **first six weeks** of all assignments.
- (3) For an **internship**, an educator preparation program must provide a **minimum of two formal observations during the first semester** and **one formal observation during the second semester**.
- (4) For **student teaching** and **clinical teaching**, an educator preparation program must provide a **minimum of three observations** during the assignment, which is a **minimum of 12 weeks**.
- (5) For a **practicum**, an educator preparation program must provide a **minimum of three observations** during the term of the practicum.

IMPORTANT

Observations must be conducted for all interns on year 1, 2, and 3 probationary certificates.

Observations must be conducted for all professional class candidates.

Your Field Supervision Performance will directly affect the Accreditation of your Educator Preparation Program.

Student Teaching and Field Experiences

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