2.4.b. Admission criteria and data from key assessments used for entry to programs.

Admission to Teacher Education

As a natural progression through the teacher education program, a student majoring in Interdisciplinary Studies must submit an application for admission into the teacher education program. This is the first transition point for teacher candidates on their road to certification.

Admissions applications are accepted three times a year. The Teacher Education committee meets at the first of each semester (Spring, Summer and Fall) to review the applications submitted for acceptance. Students must meet <u>all</u> of the required criteria or they will be denied and will have to re-submit another application the following semester.

CRITERIA FOR ADMISSIONS TO TEACHER EDUCATION

- 1. Completed application.
- 2. Copy of Driver's License (front and back).
- 3. TEA ID Number (this is required-students will be denied without this ID#).
- 4. Interview matrix completed by Advisor.
- 5. Three (3) letters of recommendation from PVAMU faculty.
- 6. Updated degree plan.
- 7. Current Transcript (Unofficial or Official from all Academic Institutions attended).
- 8. <u>Complete</u> 42 SCH University core with a minimum cumulative GPA of 2.50.
- 9. Documentation of a criminal background check.
- 10. THEA Reading score of \geq 230. (There are no exceptions or exemptions. Students must have a THEA Reading score even if they are exempt for the university).
- 11. THEA Writing score of \geq 220, <u>or</u> grade of \geq "C" in ENGL 1123 or ENGL 1133.
- 12. THEA Math score of \geq 230, <u>or</u> grade of \geq "C" in MATH 1113.
- 13. Grades of "D" in any English or Math course(s) are <u>not</u> acceptable.

Once a student has been accepted into the teacher education program they are referred to as Teacher Candidates. They are then allowed to enroll in the CUIN professional pedagogy courses listed on their degree plans.

NOTE: All students who are from departments other than Curriculum and Instruction may have a different amount of SCHs required for the University core that may include Foreign Language or other science requirements. If this applies to you, <u>your</u> university core from your degree plan must be completed with a GPA of 2.50 or higher to be considered for acceptance.

Admission to Student Teaching

The next transition point in the teacher education program on the road to teacher certification is admission to student teaching. The teacher candidate must submit an application for admission to student teaching in March to be eligible to student teach in the Fall semester or in October to be eligible to student teach in the Spring semester.

CRITERIA FOR ADMISSION TO STUDENT TEACHING

Candidates are eligible for admission to student teaching after the following requirements of the Student Teaching Checklist have been met:

- 1. Completion of the respective EC-6, EC-12, 4-8, or 8-12 major requirements with a minimum 2.50 grade point average. **Only grades of "C" or above will be accepted**.
- 2. Completion of the professional development requirements with a minimum 2.50 grade point average. **Only grades of "C" or above will be accepted**.
- 3. Completed Student Teaching application (Must be TYPED and SIGNED).
- 4. Copy of Driver's License (front and back).
- 5. Banner Registration form completed with correct student teaching course(s) per degree plan (**SIGNED by Advisor**).
- 6. Official Transcripts from all Academic Institutions to include transfer grades.
- 7. Updated degree plan (SIGNED by Advisor).
- 8. Admission to Teacher Education letter of acceptance.

- 9. All class substitution forms (if applicable).
- 10. Degree Program Approval Form (**SIGNED by Advisor and Dept. Head**) to include GPA for each program area.
- 11. Copy of 4 (CUIN) Validation forms documenting completion of 60 hours of field experiences/observations to include field logs.
- 12. Documentation of a clear criminal background check.
- 13. Documentation of TExES® Preparation Review Hours (Minimum of 12 hours → 6 hrs for Content and 6 hrs for PPR. (SIGNED by TExES® Assessment Coordinator).
- 14. Documentation of Representative TExES® content and PPR examinations Score Analysis forms as proof that the tests have been taken and passed with a score of at least 90%.
- 15. Documentation of a passing score of \geq 290 on Certify Teacher for both PPR and Content Area.
- 16. Copy of Professional Resume.
- 17. Copy of TB Test results (No more than one (1) year old).
- 18. Printout of successful completion of on-line graduation application (SIGNED by Advisor).
- 19. Criminal history form from school district where student teaching will take place (obtained from the desired school district's Human resources website).

The Admission to Student Teaching Committee reviews all the applications submitted for acceptance. Students must meet all of the required criteria or they will be denied and will have to re-submit another application the following semester. Upon approval (or disapproval) by the Committee, the Chair of the Committee will notify candidates by letter. A candidate may appeal the decision made by the Committee for Admission to Student Teaching if denied admission to student teaching or student teacher placement.

Admission to Graduate Programs

Admission to the departments within the Whitlowe R. Green College of Education is a two-step process. The first step is to get admitted to the Graduate School and the second step is admission

to the respective department. The process for admission to the Graduate School is outlined below.

- Submit a graduate application for admission (<u>www.applytexas.org</u>)
- A \$50 non-refundable application processing fee must be received on or before the published application deadline. A \$65 non-refundable application processing fee will be required to process all applications received after the published deadlines.

The admissions application processing fee may be paid by accessing Panthers marketplace: https://secure.touchnet.com/C20166_ustores/web/store_main.jsp?STOREID=3

- A bachelor's degree from an accredited college or university or, for doctoral study, a master's degree from an accredited college or university.
- Original transcripts, submitted to the Graduate School for all academic work taken at the undergraduate and graduate levels.
- Official Graduate Record Examination (GRE) score report, submitted to the Graduate School. (Graduate provisional status will be granted to all students that do not have official scores at the time of application). Scores may not be more than 10 years old.
- Three professional letters of recommendation from persons sufficiently acquainted with the applicant's ability and his or her potential to successfully complete a master's degree program.
- GPA that is 2.45 or higher.

The admission requirement consists of a Bachelor's Degree from an accredited institution with a minimum grade point average of 2.45 on a four point scale and a completion of the GRE Examination. The graduate student should prepare for the GRE and attempt to score at a competent level; however, the score is utilized for advisement purposes only.

Once all documentation is received by the Office of the Graduate School, then the admissions packet is forwarded to the Office of the Data Analyst to prepare in a database. A graduate admissions meeting is held every Tuesday in order to fully admit (or deny) students into the graduate program of their choice. Students are then notified by the Office of the Graduate School.