Steps for MS EE Graduation

Step 1: Request a Degree Audit from your advisor (semester before graduation)
  - ECE Degree Audit form (completed with Advisor)

Step 2: Apply for Graduation (semester before graduation)
  - Applying for Graduation: Registrar - Prairie View
  - Graduation Checklist: Registrar - Prairie View

Step 3: Complete Thesis/Project Report
  - Committee members review and approve Thesis/Project Report

Step 4: Complete Thesis/Project Defense (to be completed by: First week of October during the Fall, First week of March during the Spring and First week of July during the Summer)
  - Apply for Thesis/Project Defense at Graduate School (complete Graduate School form)
  - Request a date for defense in the ECE Department (Thesis/Project Defense in ECE Department)
  - Submit an announcement (Using the Announcement Template) - work with advisor
  - Defend the Thesis/Project

Step 5: Submit Final Thesis/Project Report (No later than two weeks prior to the last day of classes for the semester)

Step 6: Binding and submittal of the thesis/project report (on or before the last day of classes.)
  1. All committee members and the Dean of Graduate School must approve the thesis before it can be bound.
  2. The bound copies of the signed thesis must be submitted to the graduate school on or before the last day of classes. Students submitting after the deadline cannot graduate until the following semester.

Step 7: Complete Exit Surveys
  1. Complete ECE Graduate Student Exit Form: Electrical and ... - Prairie View
  2. Complete Employee Exit Survey: HR - Prairie View

By Pamela Obiomon 9/1/2016