

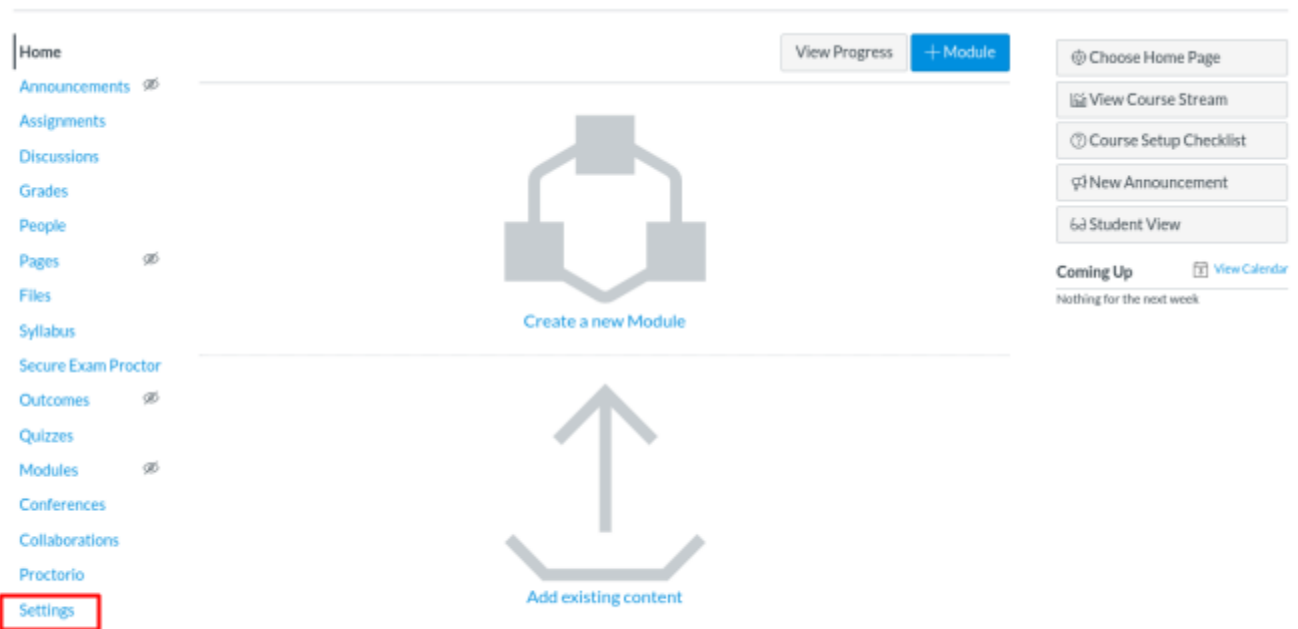


proctorio

LTI Integration and Installation Documentation

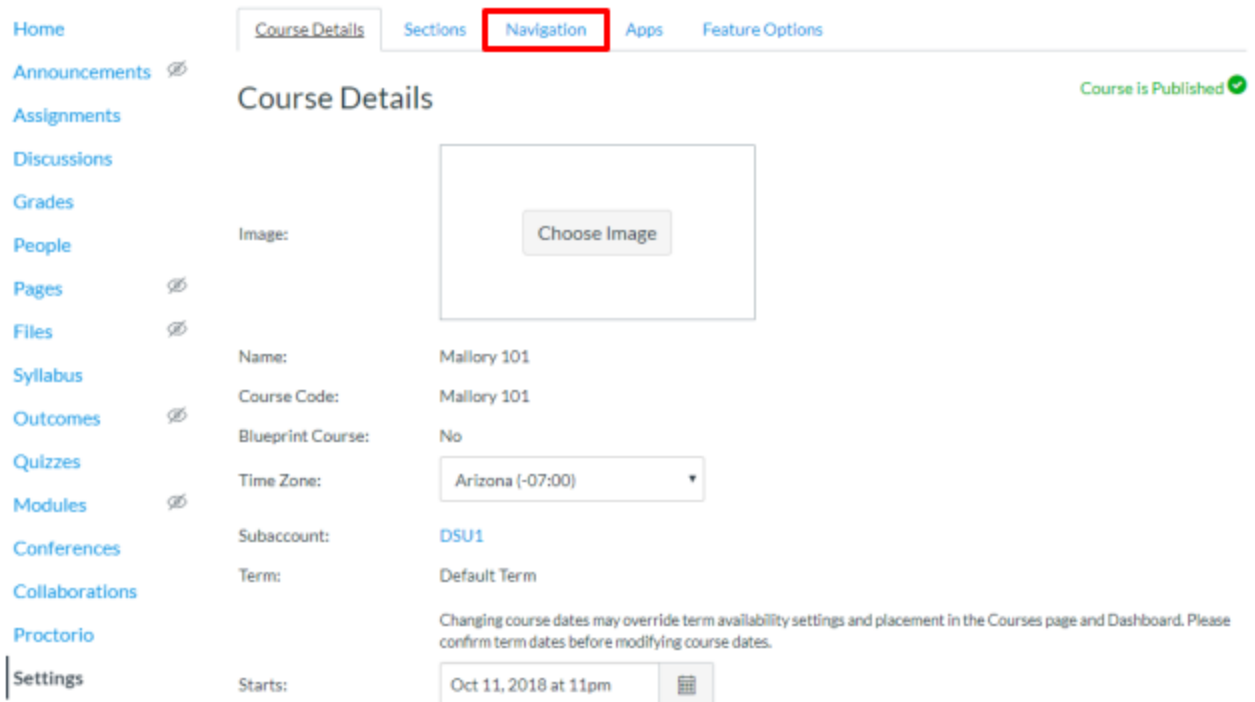
Canvas

1. From your homepage, select the **“Course”** you would like to install the LTI in.
2. Click on **“Settings”**, located on the lower-left side of the page.



The screenshot shows the Canvas course homepage. On the left is a navigation menu with items: Home, Announcements, Assignments, Discussions, Grades, People, Pages, Files, Syllabus, Secure Exam Proctor, Outcomes, Quizzes, Modules, Conferences, Collaborations, Proctorio, and Settings. The 'Settings' item is highlighted with a red rectangular box. In the center of the page, there are two large icons: the top one is a hexagonal shape with a plus sign and the text 'Create a new Module' below it; the bottom one is an upward-pointing arrow with the text 'Add existing content' below it. On the right side, there are several buttons: 'View Progress', '+ Module', 'Choose Home Page', 'View Course Stream', 'Course Setup Checklist', 'New Announcement', and 'Student View'. Below these is a 'Coming Up' section with a 'View Calendar' link and the text 'Nothing for the next week'.

3. Click on the **“Navigation”** tab.



The screenshot shows the 'Course Details' page in Canvas. At the top, there are tabs for 'Course Details', 'Sections', 'Navigation', 'Apps', and 'Feature Options'. The 'Navigation' tab is highlighted with a red rectangular box. The page title is 'Course Details' and it indicates 'Course is Published' with a green checkmark. The left sidebar shows the same navigation menu as the previous screenshot, with 'Settings' highlighted. The main content area displays course information:

- Image: Choose Image
- Name: Mallory 101
- Course Code: Mallory 101
- Blueprint Course: No
- Time Zone: Arizona (-07:00)
- Subaccount: DSU1
- Term: Default Term
- Starts: Oct 11, 2018 at 11pm

Below the 'Term' field, there is a note: 'Changing course dates may override term availability settings and placement in the Courses page and Dashboard. Please confirm term dates before modifying course dates.'

- If the exam administrator has already installed the LTI globally for this account, you will see the disabled “**Secure Exam Proctor**” tool near the bottom of the page. To enable it, simply drag the box to the bottom of the list above.

NOTE: If you’re manually installing the External Tool specifically to this Course, please skip to Step 11 on Page 7. If you do not see the disabled Navigation Item, please contact your System Administrator and have them configure the External Tool first.

Home Course Details Sections **Navigation** Apps Feature Options

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Secure Exam Proctor

Outcomes

Quizzes

Modules

Conferences

Collaborations

Proctorio

Settings

Drag and drop items to reorder them in the course navigation.

Home	
Announcements	⋮
Assignments	⋮
Discussions	⋮
Grades	⋮
People	⋮
Pages	⋮
Files	⋮
Syllabus	⋮
Outcomes	⋮
Quizzes	⋮
Modules	⋮
Conferences	⋮
Collaborations	⋮
Proctorio	⋮


Drag items here to hide them from students.
Disabling most pages will cause students who visit those pages to be redirected to the course home page.

Secure Exam Proctor <small>Page disabled, won't appear in navigation</small>	⋮
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Save

5. Once the **“Secure Exam Proctor”** tool is moved up into the active list, click the **“Save”** button.

Home Course Details Sections **Navigation** Apps Feature Options


Announcements 

Assignments

Discussions

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Settings

Drag and drop items to reorder them in the course navigation.


Home	
Announcements	⋮
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Pages	⋮
Files	⋮
Syllabus	⋮
Outcomes	⋮
Secure Exam Proctor	⋮
Quizzes	⋮
Modules	⋮
Conferences	⋮
Collaborations	⋮
Proctorio	⋮

Drag items here to hide them from students.
Disabling most pages will cause students who visit those pages to be redirected to the course home page.

Save

6. In order to obtain the extension, click the newly-added Navigation item on the left column labeled “**Secure Exam Proctor**” or go to getproctorio.com.

Home


Announcements 

Assignments

Discussions

Grades


People

Pages 


Files

Syllabus

Secure Exam Proctor

Outcomes 

Quizzes

Modules 

Conferences

Collaborations

Proctorio

Settings

Course Details
Sections
Navigation
Apps
Feature Options

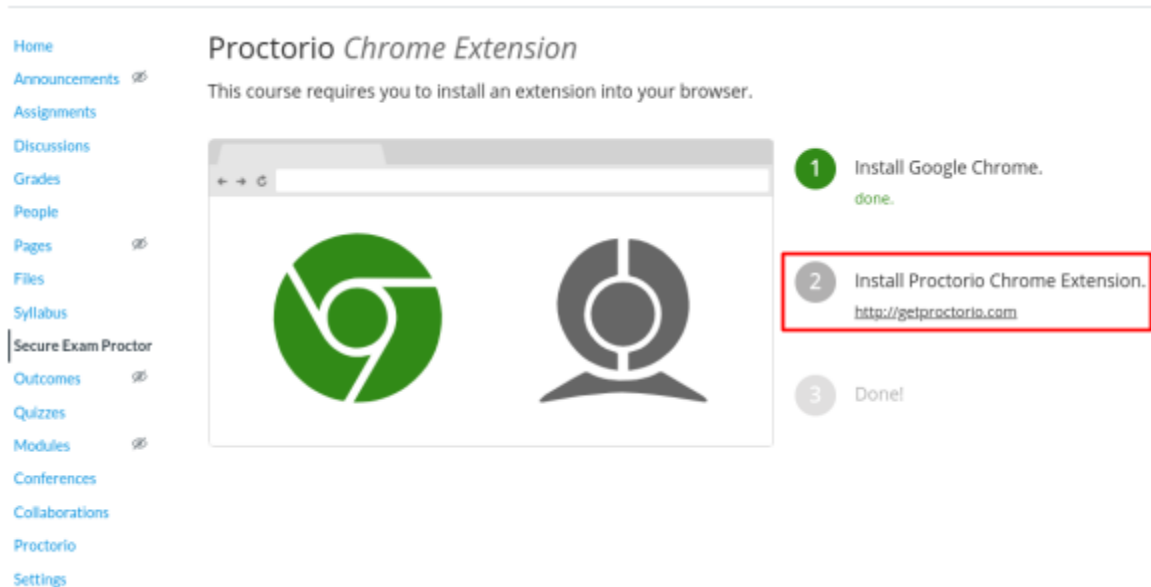
Drag and drop items to reorder them in the course navigation.

Home	
Announcements	⋮
Assignments	⋮
Discussions	⋮
Grades	⋮
People	⋮
Pages	⋮
Files	⋮
Syllabus	⋮
Outcomes	⋮
Secure Exam Proctor	⋮
Quizzes	⋮
Modules	⋮
Conferences	⋮
Collaborations	⋮
Proctorio	⋮

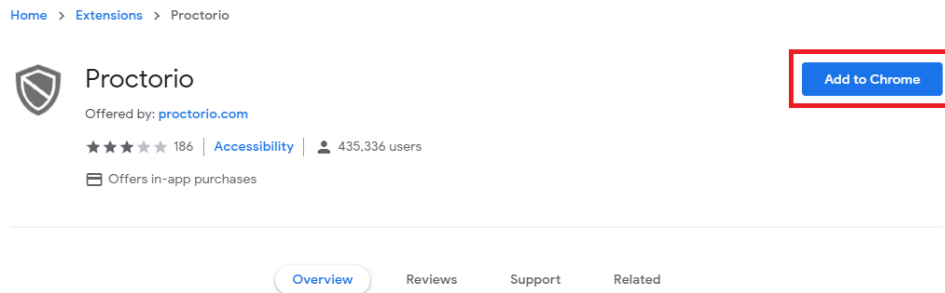
Drag items here to hide them from students.
Disabling most pages will cause students who visit those pages to be redirected to the course home page.

Save

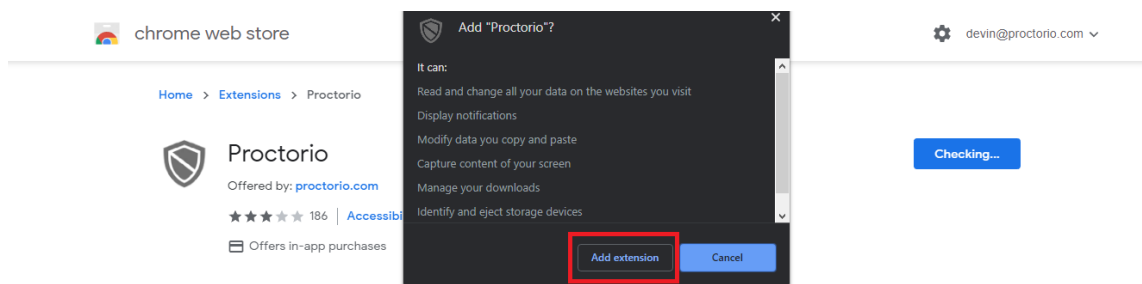
- If the External Tool is configured correctly, you will see the following screen displayed directly inside of Canvas.



- Follow the link getproctorio.com and a window will appear. Click the “Add” button to install the extension.



- Click the “Add extension” button in the pop-up window to finish installing the extension.



All Done!

Once installed, return to your Canvas course homepage to verify the extension has been installed.

