

Learning Management System (LMS) Evaluation Tool

Evaluator Name:				
Evaluator College:				
What LMS (Learning Management System) are you using now and why?				
Instructions: Use the following evaluation criteria to review each LMS. Based on your evaluation experience, rank each LMS with 1, 2 or 3; with 1 being the highest, and 3 being the lowest.				
Evaluation Criteria	Canvas	Bb Ultra	Bright space	Notes
Course Migration - Exports course structure and content using an industry-standard such as IMS Content Packaging so that course can be imported into another LMS. - Ability to copy, archive, import and export files and				
Design and Layout - User friendly interface - Allows for Customization and Personalization - Responsive design (Used easily on different devices & Mobile-friendly) - Allows users to work completely offline and upload when there is a network connection - Ability to use a template to lock specific settings or				
Content organization - LMS provides a repository for content and basic tools for content organization. - LMS has ability to create modules or units - LMS provides the ability to sequence students through content - LMS provides a record of learning that could be used across multiple				

File Management & Exchange - LMS provides an assignment tool (or drop-box functionality) to allow students to send materials to instructor and vice versa. - LMS provides secure drop-boxes and shared folders for file exchange among students. - Allows for bulk (zipped) downloads or uploads files. - Allows for drag and drop all files (eg., audio, video etc.) - Potentially allow for secure transmission of large files (like				
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Content authoring - Provides tools for authoring media-rich content (e.g., Camtasia, Adobe, Articulate) - Imports content (Scorm files capability, etc) - Drag-and drop interfaces - Embedding rich content types such as podcasts, video clips that does not require third party software to run. - Use template updates to all associated courses through course synchronization				
Communication - Both asynchronous (email) and synchronous communication tools are present - Has a high level of flexibility for the use of email (asynchronous by roster, individual or group) - Has the ability for instant messaging, voice messaging, video chat, video announcement and threaded discussion. - Announcements and emails forwarded to PV email.				
Calendar and Adaptive/Selective release - Has calendar function that provides a single location to update due dates for all tasks, checkpoints, and assessments. - Ease of use of Selective/Adaptive release for all course tools including discussion boards - Pop-up announcements & reminders - Ease of navigation by students to access calendar tasks.				

Collaboration (social learning tools) - Allows shared access to files among users. - Provides a campus wide-framework that supports collaborative work such as wiki with version tracking, threaded discussion, instant messaging and chat, whiteboard, web conferencing (audio/video). - Enables sub-groups to be defined within courses for collaboration. - Provides ability to create organizations to support special project work among small groups. - Integration with Google Docs or other file sharing tools.				
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Evaluation Criteria	Canvas	Bb Ultra	Bright space	Notes
Group and Learning Community Features - Ease of accessing and operating group work space - Peer evaluations - Analytics and Reports (attendance, retention, etc.) - Discussion Forums (scalability, composite view of group participation) - Web-Based Video Conferencing Integration or Options (including				
Gradebook and tracking - Highly functional grade book that is easy to use. - Grades can be exported to a spreadsheet or student information. - Communication capabilities when assignments are posted and when discussion questions responses have been completed. - Clear and simple tracking tools available for all user activity, including instructional users (audit log, student participation log, time on task etc) - Students are automatically emailed when their participation is substandard				
Testing and assessment tools - Simple assessment tool to add different types of questions (eg. multiple choice, short answer, essay questions, equation, word cloud, matching etc). - Adaptive testing, ex: Multipart questions and branching - Calculation capabilities beyond +-*/. (e.g engineering equations) - Ability to include pictures or diagrams with questions. - Provides tools for creating assessments with multimedia, learning games and other interactive tools such as polls and surveys. - Provides tools to share the results of polls and surveys with the class. - Ease of use and user friendliness of the system to provide contextual comments on written papers (e.g. pdf annotator) - Robust rubric integration				

Course evaluations - Hierarchical and flexible system for anonymous evaluations at course, department and institutional level for either summative or formative purposes. Includes item pools, templating, announcements, reminders, and tools to easily target different audiences.				
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E-Portfolio - Tools to allow students and instructors to create ad-hoc or structured presentations, gather and present student work products - Assessment tools for e-portfolio. - A full featured e-portfolio tool is integrated into the LMS and makes possible the gathering, review and presentation of work products to support any portfolio strategy (resume, learning, tenure, etc). - Reporting tools allow for individual, departmental or institutional assessments. - Ability to share ePortfolio outside of the LMS - Learner Profiles (competencies, certifications, badges)				
Archives - Good archival tools that support backup of completed courses with student submissions and discussions intact. - Provide instructor access to completed and archived course. - Potentially provides for retrieval of student learning history (including any learner profile and learning path components).				
Training materials - Quality of printed materials - Opportunities for webinars, online and classroom training sessions.				
Textbook publisher support - Supports variety of texts and publishers - well-organized materials - easily installed and based on industry or community standards. (e.g., Common Cartridge)				

Online help resources - Contextually-appropriate help files are accessible from all pages and provide assistance for students, faculty and system administrations as appropriate. - Pop-ups or rollovers provide “just-in-time “information for specific actions. - Has an online user manual. - A 24/7 live interactive helpdesk				
Final Overall Ranking				