



The Department of Social Work
P.O. Box 519, Mail Stop 2203
Prairie View, Texas 77446
Phone (936) 261-1670
Fax (936) 261-1679

Prairie View A&M University
Department of Social Work

Baccalaureate Social Work Program (BSW)
Application for Field Practicum Placement Instructions

Instructions:

Please see below the steps that must be followed to be successful in navigating the Field Practicum Placement process.

1. Students must complete an advising meeting in the Spring semester before the Summer in which you are applying for Field Practicum placement.
2. Student must ensure their advisor completes and signs off on the “Field Practicum Placement Advisor Attestation” which approves you to complete a field placement application.
3. Students must complete the Field Practicum Placement application in its entirety in the fillable form (**any other form will be unacceptable**).
4. Students must print, provide a signature and date on the Field Practicum placement application for it to be considered and processed.
5. Students must complete the required essay prompt “**Why I Desire to Pursue a Professional Degree in Social Work**” and address all the require components outlined.
6. Students’ application and essay must be completed and submitted together.
7. Students should email their completed document to the Field Practicum office email box.

Failure to follow these instructions will delay the students’ Field Practicum placement process. If there are any questions, please feel free to contact Dr. Benoit at mdbenoit@pvamu.edu.



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Baccalaureate Social Work Program (BSW)
Field Practicum Placement Advisor Attestation

Student Name:

Student ID:

Advisor Name:

Advisor, please attest that the below has been met by the student and that you grant them permission to move into field placement for the Summer _____.

Please check all that apply:

Yes No Student currently has maintained a cumulative minimum grade point average of 2.5?

Yes No Student has maintained a "C" or better in all social work courses and other courses outlined on the degree plan.

Yes No Student has no more than 12 credit hours of course work to complete after the Summer semester but has completed at least 90% of their SOCW courses?

Based on the information above:

The student is approved by the advisor to move into Field for the Summer_____semester. The

student is not approved by the advisor to move into Field for the Summer_____semester.

Advisor Signature

Date

.....

Field Personnel Signature

Date



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Baccalaureate Social Work Program (BSW)
Field Practicum Placement Application

The completion of the Baccalaureate Social Work (BSW) degree at Prairie View A&M University requires field practice experience for senior Social Work majors. The Field Practicum consists of 400 clock hours. This requirement meets the Council of Social Work Education's (CSWE) criteria for field placement. Field Practicum (SOWK 4617) and Integrative Seminar (SOWK 4318), taken concurrently, are designed to provide students with an opportunity to observe and participate in direct service delivery at the micro, mezzo and macro levels of practice. The Field Practicum course also provides the student with an experiential opportunity to apply social work knowledge, values, skills and methods while participating in generalist practices with clients and/or client systems.

NOTE: The BSW Program does not grant field credit for previous work or life experiences.

Student's First Name:

Last Name

DOB

SID

Permanent Address:

City:

State:

Zip Code:

Local Address:

(If different from permanent)

City:

State:

Zip Code:

Permanent Telephone:

Mobile:

Have you ever been convicted of a misdemeanor and/or felony?

No ☐ Yes ☐ If yes, specify nature of conviction and date(s)



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Criminal Background Statement

Social workers hold positions of trust and often work with vulnerable clients. Therefore, a review of the criminal history, including convictions and deferred adjudication of a prospective social worker is necessary to protect the public's safety, health, and welfare.

The criminal history of an applicant to the Social Work Education Program will be considered in making admission and retention determinations. Failure to disclose a criminal history in response to admissions and retention materials may be considered an attempt to defraud the university and the program and may subject the student to immediate dismissal from the program.

Prospective students must be aware that agencies have the right to refuse to accept them for field practicum. Acceptance into the social work program does not guarantee a student a practicum if the refusal is based on a student's criminal history. Refusal of a practicum under such circumstances will not entitle the student to any refund of tuition or other fees incurred up to that point of the program. No student will be allowed to graduate with a degree in social work without completing the field placement requirement.

In addition, the Texas State Board of Social Work Examiners requires a specific case by case evaluation to determine eligibility for licensing. Graduation from Prairie View A&M University Social Work Program does not guarantee that a graduate with a criminal history will be eligible to sit for the state licensure examination. Furthermore, employers may refuse to employ anyone, based on criminal history. It is the responsibility of the students with such histories to inform themselves whether or not their particular circumstance may affect their eligibility for licensure and employment.

Please answer the following question. Written explanation must accompany a "yes" answer.

Yes ☐ No ☐ Have you ever been convicted of or charged with a crime in any state or country, the disposition of which was other than acquittal or dismissal? Do not include Class C misdemeanor traffic offenses. (If "yes", include dates and location of criminal history).

My printed name and signature indicate that I have read and answered the statement above truthfully to the best of my knowledge. I understand that any attempt to misrepresent the truth will be considered fraud and may result in termination from the program. I further understand that the following information, along with any accompanying written explanation, will be provided to agencies where I am assigned to interview, upon request.

Printed Name

Signature

Date



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FACTORS AFFECTING FIELD ASSIGNMENT

1. Do you plan to be employed during your field placement? ☐ No ☐ Yes
If yes, please provide the following:

Number of hours per week

Scheduled Days:

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday ☐ Sunday

Scheduled Times:

2. Because you are responsible for transportation to and from the field agency, do you foresee any issues with seeking placement? ☐ No ☐ Yes

If yes, please explain:

3. Please note any special needs that may require special accommodations as outlined by ADA.



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VOLUNTEER EXPERIENCE RELATED TO SOCIAL WORK

Agency	Date(s)	Description of Volunteer Activities

SOCIAL/PROFESSIONAL ORGANIZATIONS

Please list any social/professional organizations of which you are currently a member

- 1.
- 2.
- 3.



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EDUCATIONAL AND CAREER INTERESTS

1. What are your current educational and career goals?

2. What personal strengths, qualities and/or abilities do you possess that will be an asset to you during this field placement?

3. What knowledge, information, or experiences do you hope to gain from this field experience?

4. What are your career plans immediately after graduation?

5. What are your long-term career goals?

6. Current Social Work Grade Point Average?



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FIELDS OF PRACTICE

The following are examples of some of the diverse problems and client groups with which professional social workers are involved. Please select the categories that represent your current interests in your social work education.

Special Age Groups:

- ☐ Pre-School Children
- ☐ School-Age Children
- ☐ Adolescents
- ☐ Adults
- ☐ Geriatrics
- ☐ Women Issues
- ☐ Political Advocacy
- ☐ Substance Abuse

Communities:

- ☐ Rural Communities
- ☐ Suburban/Urban Communities

Problems/Special Population:

- ☐ Child Welfare
- ☐ Child & Family Services
- ☐ Juvenile Services
- ☐ School Social Work
- ☐ Criminal Justice
- ☐ Health
- ☐ Mental Health
- ☐ Gender Related Issues
- ☐ Developmental Disabilities
- ☐ Minorities/Depressed Groups
- ☐ Physically Disabled
- ☐ HIV Services
- ☐ Low Income/poverty

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Direct Services Delivery

☐ Adult Day Care

☐ Advocacy

☐ Case Management

☐ Child Care

☐ Counseling

☐ Crisis Intervention

☐ Education

☐ Employment

☐ Hospice Care

☐ Housing

☐ Info and Referral

☐ Legal Aid

☐ Protective Services

☐ Residential

☐ Skills Training

☐ Temporary/Emergency

☐ Transportation

Please indicate three fields of practice in which you have an interest.

1.

2.

3.



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Optional Information:

Please indicate which of the following groups best describes your ethnic background. This information is voluntary and will be used for federal and/or state law reporting purposes only and will not be used in any admission or scholarship decisions.

Race/Ethnicity/Identity: (Check all that apply)

- ☐ **African/African American**
- ☐ **Asian/Pacific Islander**
- ☐ **Hispanic/Latino American**
- ☐ **Native American**
- ☐ **Caucasian/White, Non-Hispanic**
- ☐ **Other** Click or tap here to enter text.

Signatures and Statement by the Applicant:

I give permission for the information contained in this application to be shared with social work faculty members and field instructors who are involved with my placement.

I have completed this application as accurately as possible, and I certify that this information is complete and correct to the best of my knowledge. I authorize the Social Work Program to verify the information I have provided. I further understand that this information and subsequent interview(s) will be utilized to determine the best placement for me. I also understand that submission of false information grounds for rejection and withdrawal of my application which will disqualify me from field placement.

Student (*print*)

Signature

Date

Dr. Marcus D. Benoit
Interim Director of Field Instruction

Signature

Date

Dr. Felix O Chima
Dept. Head of Work Program

Signature

Date



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Prairie View A&M University
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Baccalaureate Social Work Program (BSW)
Field Practicum Placement Statement of Purpose Essay

The BSW Program at Prairie View A&M University is designed to prepare students for professional generalist social work practice. The Social Work Program is accredited by the Council on Social Work Education and must meet and adhere to the standards set by this accrediting body.

Social Work is a helping profession. The essay requirement is an important part of your application. It is requiring that you submit **no less than 4 pages** and **no more than 5 pages**, typed and double spaced, on the topic ***Why I Desire to Pursue a Professional Degree in Social Work*** and attach it to your application.

Please include the following areas in your essay:

- A. Explain your personal background and experiences that have led you to pursue a professional degree in social work.
- B. Discuss the specific areas of social work that you are passionate about and why.
- C. Describe how obtaining a professional degree in social work aligns with your long-term career goals and aspirations.
- D. Reflect on any relevant volunteer work, internships, or experiences that have influenced your decision to pursue a professional degree in social work.
- E. Discuss the impact you hope to make in the field of social work and the communities you aim to serve after obtaining your professional degree.
- F. Discuss qualities you possess that can contribute to the social work profession
- G. Explain your long-term goals for your career path in the social work profession
- H. Discuss a contemporary social problem and outline how you will contribute to its solution.



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Field Practicum Placement

DO NOT WRITE BELOW THIS LINE (OFFICIAL USE ONLY)

Application:

Date Received
Date Reviewed

Transcript/transfer credits evaluated on (Dated):

Cum GPA Number of Hours Completed

Review Decision:

- ☐ Approved
- ☐ Approved Conditionally (*List conditions below*)
- ☐ Disapproved (*List reasons below*)



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Field Practicum Placement Information

Placement Information:

Student Name

is assigned to the following site:

Agency/Program Name

Address

Street / P.O. Box

City

State

Zip

Field Instructor _____ Date _____

Field Coordinator _____ Date _____