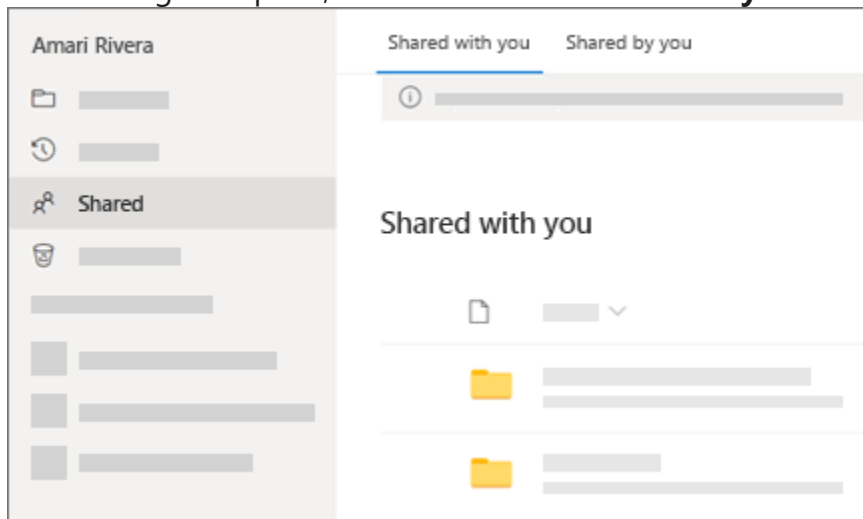
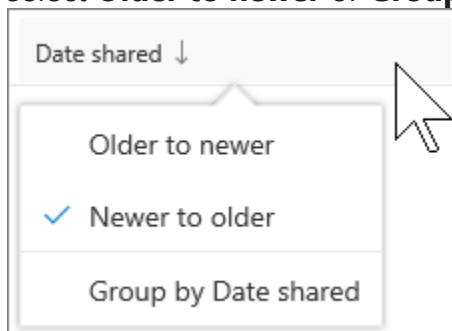


To view folders shared with you in the OneDrive Web Client:

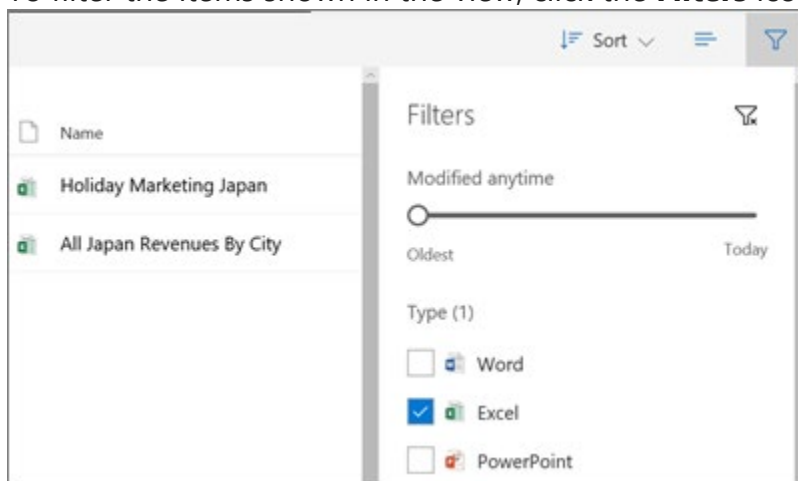
1. In the navigation pane, click **Shared** > **Shared with you**.



2. To sort or group the items by column, click a column and select an option from the drop-down list. For example, click the **Date shared** column and then select **Older to newer** or **Group by Date shared**.



3. To filter the items shown in the view, click the **Filters** icon above the list.



Under **Filters**, you can:

- Move the **Modified anytime** slider between **Oldest** and **Today** to select a date range when files were last modified.
- Select file types to filter on, such as **Excel** or **Photos and videos**.
- Under **People**, enter the name or email address of a person who has shared with you.