# **Ashley Miles**

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# Education

Masters of Science in Chemistry Prairie View A&M University-Prairie View, Texas

Bachelor of Science in Chemistry University of Houston-Houston, Texas

# *Experience*

#### **Graduate Assistant**

Prairie View A&M University-Prairie View, Texas

- Assisted professor by independently preparing and executing small-scale experiments to synthesize monomers for amphiphillic polymers
- Collaborated with professors to research journal articles and prepare new experiments •
- Facilitated Review Sessions for General Chemistry II •
- Assisted Professor in General Chemistry II and General Chemistry I laboratory by answering questions and demonstrating proper instrument or experimental methods.
- Tutored General Chemistry I, General Chemistry II, and organic chemistry •

### Chemist

Polyorganix, Houston, Texas

- Specialized in producing Polyethylene glycol acrylate and Polyethylene glycol methyl ether acrylate
- Utilized HPLC to analyze polymer molecular weight with a GPC column
- Independently prepared and executed organic synthesis in small-scale experiments and scale up reactions. •
- Purified organic molecules through filtration, extraction, column chromatography, precipitations, and recrystallizations
- Analyzed content percent and purity with titrations, high performance liquid chromatography, gel permeation • chromatography, and thin layer chromatography
- Ability to read, execute, and understand detailed instruction •
- Designed procedures, which included, calculations, observations, and results for reactions. •
- Ability to report data and procedures orally and in writing
- Designed a data entry procedure for NMR results
- Lead staff of 1-4 employees in preparing and executing chemical reactions. •
- Trained staff how to design, prepare, and execute chemical reactions, and operate HPLC •
- Lead production and work days while supervisors were absent.
- Maintained records of ordered chemicals and provided inventory reports of solvents, reserved chemicals
- Responsible for solvent and received chemical inventory
- Purchased chemicals and supplies from University of Houston Research Store •

### Lab Technician

Polyorganix/Petrotest, Houston, Texas

- Preformed ASTM standard analysis on petroleum samples. Tests include sulfur percent, density, viscosity, flash point, total acid number, and water percent.
- Authored and updated procedures for instruments and sample preparations
- Set up, operated, and calibrated laboratory instruments
- Prepared crude oil samples and standards for analysis
- Trained new employees to prepare samples and instrument procedures
- Documented test data for reporting purposes

# **Activities**

- Alpha Gamma Alumnae Chapter Treasurer, Lambda Theta Alpha Latin Sorority Inc., July 2015-May 2016
- Area Recruitment and Retention Coordinator, Lambda Theta Alpha Latin Sorority Inc., July 2014-May 2015
- Area Administrative Coordinator, Lambda Theta Alpha Latin Sorority Inc., July 2013-May 2014

February 2014-October 2014

May 2013-March 2016

August 2016-May 2018

January 2010-May 2013

September 2016-present