

Lela D. Murdock

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EDUCATION

Southern University and A&M College, Expected May 2019

Baton Rouge, LA

Bachelor of Science in Chemistry; 3.9/4.0 GPA

Minor in Mathematics

Relevant Coursework: Physics I & II, Analytical Geometry and Calculus I,II & III, General Chemistry I & II, Organic Chemistry I, Quantitative Analysis, Astronomy, Psychology, Physics Lab I & II, General Chemistry Lab I & II, Organic Chemistry Lab I, Quantitative Analysis Lab

SKILLS AND SOFTWARE PROFICIENCIES

Microsoft Suite • Adobe Photoshop • Basic Web Design • Interpersonal Abilities • Adaptability • Customer Service

WORK & LEADERSHIP EXPERIENCE

August 2016- Present

BREC J.S. Clark Golf Course

Baton Rouge, LA

Pro Shop Clerk

Responsible for satisfying the average golfer's needs to improve one's golfing skills as well as ensuring the delivery of an enjoyable experience

- Delivering outstanding customer service in busy, sometimes stressful times, with a positive attitude
- Managing cashier functions and cash, registering transactions, selling on the floor and interacting with consumers to ensure an exceptional golf experience
- Training new employees on tasks required to open and close the Pro Shop and reports run daily increasing overall team effectiveness

Fall 2015-Present

Southern University and A&M College

Baton Rouge, LA

SU Volunteer

Responsible for programs and initiatives geared towards boosting the morale of the student body and surrounding communities

- Donated, packaged, and delivered brown paper bags filled with socks, toothpaste, toothbrush, deodorant, a sandwich and a mint for the Brown Bag Initiative to serve the less fortunate throughout Baton Rouge
- Decorated the campus throughout the year for critical social events such as homecoming and Boo at SU as well as cleaned and beautified campus following such activities to ensure restoration

Fall 2015 – Spring 2016

Southern University and A&M College

Baton Rouge, LA

Freshman Class President/Vice President

Responsible for working with fellow leaders to cater to the academic, social, and mental needs of the freshman class.

- Led a partnership with the Sophomore Class and Red Shield to deliver and canvas fire alarms in homes located in the Scotlandville community
- Managed social events that promoted class unity, school pride and fostered an atmosphere where freshmen became comfortable in a very new environment
- Implemented programs to emphasize the importance of excelling in school, graduating, and giving back to the community

ACTIVITIES & HONORS

Dean's List; 2015, 2016 • Dolores Margaret Richard Spikes Honors College Scholarship Recipient • Taylor Opportunity Program for Students (TOPS) Honors Scholarship Recipient • Honors Student Association • National African American Association of Honors Programs • Louisiana Collegiate Honors Council • Southern Regional Honors Council • Dolores Margaret Richard Spikes Honors College Ambassador • Timbuktu Academy Scholar • Louis Stokes Louisiana Alliance for Minority Participation (LS-LAMP) Scholar • Southern University and A&M College, Freshman President/Vice President, Sophomore Vice President • Association for Women Students (AWS) • AWS Mentee of the Year (2015-2016) • Pi Sigma Epsilon Fraternity, Inc. • iLead@SU Leadership Program Certification