



PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

June 30, 2015

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY15-52

Distributed via Campus Email

To: PVAMU Faculty & Staff

From: Corey Bradford *Corey*
Senior Vice President for Business Affairs

Re: Early Release – July 3, 2015

In recognition of your hard work, Chancellor Sharp has authorized Prairie View A&M University to close at noon on Friday, July 3, 2015.

Personnel who are required to work will be given comparable time off. For individuals who have submitted leave, only vacation and sick time will be reinstated.

Additional guidance will be sent from the Office of Human Resources to Leave Coordinators to handle the four (4) hours of time on July 3, 2015 for non-exempt employees.

Safe travels and have a happy and safe Independence Day weekend!

xc: President George Wright
Office of Human Resources

CSB:pgs