



Dear Prairie View A&M Student,

Texas A&M University (TAMU), Prairie View A&M University (PVAMU) and the University of Namibia will partner with the Desert Research Foundation of Namibia, Cheetah Conservation Fund, and local Namibian agribusinesses to provide students with a rich educational experience. This program is supported in part by a grant from the U.S. Department of Agriculture. Cultural excursions include Etosha National Park, Swakopmund, Skeleton Coast, and other Namibian resources.

All participants will enroll in **two courses** through TAMU: AGCJ 308 – Agricultural Photography (3 credit hours) and ALEC 422 – Cultural Pluralism in Agriculture (3 credit hours). Program course dates are July 8 - August 12. Tentative travel dates are July 11 – August 11.

In order to participate in this opportunity, PVAMU students should:

- Meet the eligibility criteria shown on page 2.
- Obtain approval from your academic advisor, department head, and college dean. Please utilize the **Pre-Approved Transfer Credit Form** in obtaining approval. After the Pre-Approved Transfer Form is completed and signed, please return it to **Lisa Fields** in International Affairs, A.I. Thomas Building, Suite 102.
- Complete the **online TAMU study abroad application** at <http://studyabroad.tamu.edu/?go=programs> by searching for "Namibia."
- Participate in an **interview** coordinated by Dr. Gary Wingenbach ([g-wingenbach@tamu.edu](mailto:g-wingenbach@tamu.edu)) and Dr. Wash Jones ([wajones@pvamu.edu](mailto:wajones@pvamu.edu)).
- Apply as a **summer transient, non-degree seeking** student at TAMU. Transfer Admissions application will open on January 1 and close March 15, 2014. Please reference page 4 for detailed instructions.

As a part of the Admissions application, please send an official **transcript** and **proof of Bacterial Meningitis Immunization** to the TAMU Office of Admissions prior to the deadline.

Should you have any questions or concerns, don't hesitate to contact the program faculty leaders, Ms. Lisa Fields ([ldfields@pvamu.edu](mailto:ldfields@pvamu.edu)) in PVAMU International Affairs, or Ms. Irene Scott ([isscott@tamu.edu](mailto:isscott@tamu.edu)) in the TAMU Study Abroad Programs Office.

## TAMU Study Abroad Application

### Program Faculty Leaders & Support Staff Contacts

**Dr. Gary Wingenbach**  
[g-wingenbach@tamu.edu](mailto:g-wingenbach@tamu.edu)

**Dr. Wash Jones**  
[wajones@pvamu.edu](mailto:wajones@pvamu.edu)

**Dr. Tracy Rutherford**  
[rutherford@tamu.edu](mailto:rutherford@tamu.edu)

**Mr. Tobin Redwine**  
[tredwine@tamu.edu](mailto:tredwine@tamu.edu)

PVAMU International Affairs  
**Ms. Lisa Fields**  
[ldfields@pvamu.edu](mailto:ldfields@pvamu.edu)

TAMU Study Abroad Programs Office  
**Ms. Irene Scott**  
[isscott@tamu.edu](mailto:isscott@tamu.edu)

### Program Materials

Student blogs and a video are available at  
<http://alec.tamu.edu/ALECHome/InternationalPrograms/StudyAbroad/NamibialInfo.aspx>.

### Eligibility Criteria

- ☐ Completion of 30 semester credit hours
- ☐ Minimum 2.5 cumulative GPA (or Faculty Approval)
- ☐ Good academic and disciplinary standing
- ☐ Interview for program admission
- ☐ Attend pre-departure orientation meetings via video conference, Skype, or in person

### Estimated Program Fee

Estimated Program Fee billed to TAMU student account	\$3,500+	
Lodging & Most Meals	\$2,500	
Excursions, Tours, & Field Trips	\$200	
Inland Transportation	\$300	
International Health Insurance	\$40	
Study Abroad Administrative Fee	\$300	
Miscellaneous Expenses	\$160	
Other Expenses (not included in the program fee)	\$4,535+	
Tuition and Fees (6 credit hours)	\$1,800	
International Roundtrip Airfare	\$2,500	
Travel Documents	\$135	
Textbooks & Supplies	\$100	
Personal Spending	Varies	
Total Estimated Program Cost	\$8,035+	

### Texas A&M Study Abroad Application

1. The direct link to the program application is  
[https://studyabroad.tamu.edu/index.cfm?FuseAction=Programs.ViewProgram&Program\\_ID=12010](https://studyabroad.tamu.edu/index.cfm?FuseAction=Programs.ViewProgram&Program_ID=12010).
2. Click on the **"Apply Now"** button.
3. A dialogue box will pop up. Click **OK**.
4. You will be asked the question: **"Are you currently a registered user at Texas A&M University with Texas A&M University login credentials?"** Answer **No** and click **Submit**.
5. You will be asked another question: **"Have you received your login credentials already via email?"** Answer **No** and click **Submit**.
6. Follow the instructions to create an account. **NOTE: the email address that you use to create your account will be the email used by the TAMU Study Abroad Programs Office for future correspondence about the program.**
7. Check your email for your login and password information.
8. To continue creating a study abroad application, return to <http://studyabroad.tamu.edu/> and click on the non-Texas A&M **Login** button.
9. Login with your new login information.
  - a. **Username:** Email address used when creating the account
  - b. **Password:** Temporary password sent to your email
10. You will be prompted to change your temporary password. Enter your new password and click **Change**.
11. Once you are logged in, click on the **Search Programs** link on the Applicant Homepage.
12. Repeat step #2 – step # 3. The program is **"Namibia Photojournalism and Cultural Pluralism in Agriculture."**
13. Select the term you would like to apply for (Summer 2 2014) and click **Submit**.
14. Complete your application. **NOTE: you will need to complete ALL items for your application to be considered complete. Your study abroad application will be waitlisted until you have been admitted into Texas A&M University – College Station.**

### Texas A&M Billing Timeline (for non-Texas A&M applicants)

- ☐ When your application status has been updated from "Waitlisted" to "Approved" by the TAMU Study Abroad Programs Office, students must decline, or confirm the acceptance.
- ☐ Upon confirmation, you will be billed the study abroad program fee and Texas A&M tuition through the Howdy portal (<https://howdy.tamu.edu>) during the Summer term. Everything will be due during summer term prior to the program departure date. For acceptable methods of payment, visit <http://sbs.tamu.edu/>.

## Customized Summer Transient Admissions Instructions for non-TAMU Study Abroad Applicants

Non-Texas A&M students who have completed the Texas A&M-College Station study abroad program application are **waitlisted** until they have been admitted to Texas A&M for the term of the program. For details on how to apply for Transfer Admissions, visit <http://admissions.tamu.edu/transfer/apply>.

1. The summer transient application will be available on January 1. Visit [www.ApplyTexas.org](http://www.ApplyTexas.org).
2. Click on the hyperlink "Create Your Account Now."
3. Complete the "My Account – My Profile."
4. Select "Start a New Application."
5. Click on the "Create a New 4 Year University Admissions Application" button.
6. Select "**Texas A&M University**" for the Target University.
7. Select "**Transient**" for the Application Type. Then click on the "Continue" button.
8. Select "**Summer**" for the Semester of Entry. Then click on the "Continue" button.
9. Select "**College of Agriculture and Life Sciences**" for the First Choice School; Disregard Second Choice School. Click on the "Continue" button.
10. Select "**Agricultural Leadership**" for First Choice Major. Then click on the "Continue" button.
11. Complete all sections of the Texas A&M University – Transient Admission for Summer 2014.
12. Download **Document ID Sheets** to use when submitting official transcripts to Texas A&M.
13. Complete "**Essay Topic A** (Statement of Purpose)" online. Essay should be no longer than 1 page and include that your reason for applying is to participate in a study abroad opportunity coordinated by TAMU and PVAMU. Essay will be transmitted with application when you complete and submit the application in its entirety.
14. Please note that there is an **application fee** to apply to Texas A&M as a summer transient student (\$75 for domestic applicants or \$90 for international applicants). To facilitate timely processing of application, please remit payment online.
15. Prior to submitting application, please remember to select "Yes, submit **Essay Topic A** (Statement of Purpose) along with the application."
16. The next page will ask you for information to facilitate the online payment of the application fee.
17. After you submit your application, contact your Registrar's Office to obtain an **official transcript**. Paper transcripts must be mailed in a **sealed school** envelope.
18. Additionally, you will need to obtain **proof of Bacterial Meningitis Immunization**. Please review <http://admissions.tamu.edu/meningitis.aspx> to determine the valid timeframe for when the immunization can be received. No student will be admitted without a complete application, payment of application fee, submission of an official transcript, and proof of immunization.
19. When mailing application materials (official transcript and proof of immunization) to TAMU Office of Admissions, please include the **Document ID cover sheet** ([http://admissions.tamu.edu/forms/Doc\\_ID\\_Sheets.pdf](http://admissions.tamu.edu/forms/Doc_ID_Sheets.pdf)) to avoid delay in processing. The Office of Admissions address is:  
  
Texas A&M University  
General Services Complex  
750 Agronomy Road, Suite 1601  
Mailstop: 0200 TAMU  
College Station, TX 77843-0200
20. Once Texas A&M has admitted you, please notify your Study Abroad Advisor at Texas A&M, **Irene Scott** ([isscott@tamu.edu](mailto:isscott@tamu.edu)). She will update your TAMU study abroad application status and keep you posted of program details.