

Concur News Financial Services

December 12, 2013



TO: All Employees/Business and Travel Contacts

SUBJ: Concur/Travel Updates

Due to a technical error with Concur, please do not submit or re-submit any New Expense Reports until tomorrow, December 13, 2013. If you have submitted reports today, they will be returned to you and you will need to resubmit them tomorrow.

We apologize for the inconvenience.

If you have questions regarding Concur or if you require new or refresher travel training, please contact the Travel Services Office.

Cescely Collins, 936-261-1929, ccollins@pvamu.edu

Jullette Spivey, 936-261-1974, jmspivey@pvamu.edu

You can also email your concerns to travel@pvamu.edu