



Houston Livestock Show & Rodeo Badge Partners Policy

- Volunteers must call or email Badge Partners to make arrangements for badge pick-up. Please adhere to the pre-arranged pick-up/drop-off times.
- Refer to the schedule below of shifts to be covered during the HLS&R, March 1-20, 2016 and department assignments for each shift.

SHIFT I	March 1 – 7	ACADEMICS
SHIFT II	March 8 – 14	CARC
SHIFT III	March 15 – 20	CEP

Note: Badges may be picked up from your department Badge Partner prior to assigned work shift(s). Badge Partner Locations are listed below in # 3.

3. Badge Partners Location:

Site	Address	Contacts
Shift I, 3/1-7 Academics AG. Bus. Bldg.	Agricultural & Business Multipurpose Classroom Bldg. 570 Anne Preston Street Prairie View, Texas 77446	Jacklyn Sanders (936) 261-2515 jssanders@pvamu.edu Tina Abrom-Johnson tdabrom-johnson@pvamu.edu (936) 261-2509
Shift II, 3/8-14 CARC	Jessie H. & Mary Gibbs-Jones Bldg. 620 E.E. O'Bannon Street Prairie View, Texas 77446	Caralita Solomon cysolomon@pvamu.edu (936) 261-5043 Adelia Jackson (936) 261-5024 adjackson@pvamu.edu
Shift III, 3/15-20 CEP	Carden-Waller Extension Bldg. 250 E.M. Norris Street Prairie View, Texas 77446	Inez Simien (936) 261-5135 imsimien@pvamu.edu Rozenia Toney (936) 261-5123 rdtoney@pvamu.edu
Shift III, CEP/Houston	Harris County Extension Bldg. 3033 Bear Creek Dr. Houston – 77084	Ricky Mahaley (281) 855-5600 rlmahaley@ag.tamu.edu
Shift III, CEP/Houston Annex	Harris Co. Community Supervision & Corrections Dept. 3330 Old Spanish Tr. B-117 Houston – 77021	Tameka Thomas (713) 440-4900 Tameka.Thomas@ag.tamu.edu Elaine Freeney (713) 440-4984 e-freeney@tamu.edu

4. Volunteers must show University ID in order to receive Rodeo badges. Each badge is electronically numbered with a bar code.
5. Using the VolunteerSpot electronic log, Badge partners will call volunteers to confirm work schedules, notifying volunteers of the pick-up locations, times, and places.
6. Badge Partners will send an email to volunteers confirming telephone call and work schedules, copying the HLSR Chair.
7. Providing your signature is the same as confirming receipt of receiving and returning the badge (i.e., pick-up/drop-off times).
8. All volunteers must have a working mobile/cell number in order to receive Rodeo badges. Please provide this cell number to Badge Partner upon arrival to pick - up badge.
9. Rodeo badges must be returned to original location of pick-up at pre-arranged time (i.e., next business day).
10. In the event that a badge is lost or displaced, the responsible person must pay \$25.00 within 24 hours to secure a replacement badge (Pay at PVAUM's Cashier's Office; Bring receipt to HLSR Chair). A replacement badge will be purchased.
11. Weekend workers must make arrangements to pick up badges on Friday a.m. or p.m. (*before 3:00 p.m. at all locations*) for Saturday, Sunday and Monday shifts. Badges must be returned promptly on the next business day to your assigned department and Badge Partner.

Thank you!



Houston Livestock Show & Rodeo Committee: Chandra Adams, Dr. Rukeia Draw-Hood, Kimberly Gay, Dr. Yoonsung Jung, Horace Hodge, Ricky Mahaley, Elaine Shafer, LaBeaula Times, Joshua Williams, and Dr. Joice A. Jeffries (Chair) ; **Badge Partners:** Caralita Solomon, Elaine Freeney, Adela Jackson, TeneInger Abrom-Johnson, Jacklyn Sanders, Inez Simien, Rozenia Toney, & Tameka Thomas.

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Updated 3/1/2016