




PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

March 31, 2021

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY21-30
Distributed via Campus Email

To: All Employees

From: Cynthia Carter-Horn 
Senior Vice President for Business Affairs

Re: Nepotism Policy

Prairie View A&M University requires compliance with Texas A&M University System Policy 07.05 Nepotism.

To avoid potential or actual conflict of interest, all employees and final job candidates will be required to disclose any relationship(s) with other employees who are family members related by marriage or blood, working for Prairie View A&M University.

To comply with the Nepotism Policy, all employees (**faculty, staff, student workers, graduate assistants & temporary staff**) must:

1. Complete Nepotism Training assigned in TrainTraq
2. Complete and submit **Nepotism Relationship Disclosure Form**

The **Nepotism Relationship Disclosure Form** and **Nepotism Training** must be completed by April 30, 2021.

Please direct questions to Maria Herrera (mdherrera@pvamu.edu), Renee Williams (rrwilliams@pvamu.edu), or Cheryl Greene (ckgreene@pvamu.edu) in the Office of Human Resources.

xc: Human Resources