



PRAIRIE VIEW A&M UNIVERSITY


A Member of the Texas A&M University System

December 7, 2020

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY21-20

Distributed via Campus Email

To: PVAMU Students, Faculty & Staff

From: Cynthia Carter-Horn 
Senior Vice President for Business Affairs

Re: Fiscal (Cashier Office) Operational Changes during Covid-19 Crisis

Changes in Cashier operational campus hours thru January 8, 2021

This announcement is being sent as a reminder of the on-campus hours for Treasury Services (Cashier Office). Due to the impact of COVID-19, all payments must be made online through Panthertracks via [PVPLACE](#), mailed, or placed in the night drop box located on the Northeast side of W.R. Banks Building. Checks, cashier checks, or money orders should be mailed to PVAMU Treasury Services, P.O. Box 519, MS 1329, Prairie View, TX 77446. Please indicate the student ID number with the payment. ***Please do not send cash through the mail.***

The Cashiers will be available every ***Thursday*** to take phone payments for those that may have trouble paying on the web; you may call 936-261-1895 between 8:30 a.m. and 3:00 p.m. Students may also reach the Cashier each day of the week via e-mail at cashiers@pvamu.edu to receive assistance with making payments via the web or phone. If you have questions regarding your tuition & fee account, you may send those questions to stuar@pvamu.edu or call 936-261-1890 from 8:00 a.m. to 5:00 p.m. Monday thru Friday.

Taking care of our customers while practicing safe measures is our primary concern. Again, these operational changes will remain in effect until January 8, 2021, or until further notice. We apologize for the limited operations at this time and we thank you for your understanding.